

# Village of New Baden

## Parks & Recreation Department

### Request for Commemorative Gift and Gift Recognition

Thank you for considering the Village of New Baden Park and Recreation Department for your Commemorative Gift. As a guideline, we encourage individuals and groups wishing to commemorate an individual or an event to do so in a way that celebrates life and life achievements.

Gift Recognition Bricks are limited to 14 spaces and 4 lines of information as indicated below. You will have 4 lines available for your use and the remaining 2 lines will identify the type of tree. Please remember that each space between words must be counted. For example: Joe Smith Beloved Father is 24 spaces, not 21.

Help insure your SATISFACTION: Bricks will be ordered exactly as printed on this form. Please double check spelling, placement and any wording that is placed on this form. The message you request is subject to review for content and appropriateness.

**USE ONLY 4 LINES**


Signature of Donor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number & Alt. Number: \_\_\_\_\_

Date Approved: \_\_\_\_\_ By: \_\_\_\_\_

Payment Info. \_\_\_\_\_

Commemorative Tree and Plaque requires a donation of \$175.00. Order will not be place until paid in full. We will notify you as soon as tree is planted and plaque is placed. Tree choice and placement will be determined by the Village of New Baden Park Committee.