

**VILLAGE OF NEW BADEN**  
**1 East Hanover**  
**New Baden, Illinois 62265**

**PROCEDURES FOR INSTALLATION OF A SECOND (2<sup>nd</sup>) WATER METER**

1. Contact Village Hall to order and verify installation date for the following required equipment. Charges will be based on current cost to Village:
  - a. Meter tile, 18 inch diameter, 30 inches high
  - b. Meter yoke, ¾ inch x 18 inch with check valve - (need 1)
  - c. 18-inch cast iron meter lid & frame with “touch-read” lid
  - d. Dual purpose meter yoke nuts – (need 2)
  - e. Water meter
  
2. Agree to the following rules as established in Ordinance #741:
  - a. The standard water usage rates shall apply;
  - b. Any and all use of the system is confined to outdoors use only, and at no time will any water be discharged into the sanitary sewer system. Runoff into storm sewer system should be limited as much as possible;
  - c. **Any and all costs, including without limitation, additional water meter, materials and private contractor charges, shall be the responsibility of the customer. The Village shall not be responsible for the installation of a second metering system;**
  - d. In order to accommodate the monthly meter reading, the second meter shall be placed within three (3) feet of the main meter and in an area normally accessible to Village Public Works employees.
  - e. An approved backflow device shall be installed by a certified contractor as required by the Illinois Plumbing Code, Illinois Environmental Protection Agency and local regulations in accordance with the Revised Code of Ordinances, Cross-Connection Control, 38-3-18 through 38-3-23; resident agrees to a bi-annual backflow certification test by a certified plumber;
  - f. Readings from the second meter will be deducted from the main meter reading, and will not be assessed sewer charges;
  - g. Customers may have the meter turned off for a specified number of months (i.e., winter months) in order to avoid the minimum monthly charge. There shall be no fee to reestablish service.

I have read and understand the above guidelines:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

~~~~~Village Hall use only~~~~~

Contractor used \_\_\_\_\_

Fees paid (initials/date) \_\_\_\_\_