

## COMMITTEE-AT-LARGE MINUTES: JULY 19, 2010

The Committee-at-Large Meeting was held Monday, July 19, 2010 at the New Baden Village Hall, 1 East Hanover Street. The meeting started at 7:00 p.m.

**Present:** Mayor Brandmeyer, Trustees Malina, Linthicum, Oster, Mastromatteo, and Gloeckner. **Board Members Absent:** Trustee Picard. **Staff Members Present:** Clerk Crane; Treasurer Pollmann; Village Administrator Morani; Chief Riley; Public Works Commissioner Renth; and Brian Buchheit, HMG Engineer.

### Village Hall

It was announced that Village Hall will no longer be open on the 2<sup>nd</sup> Saturday of each month. This was in effect for a year and a half; very few residents took advantage of this service.

### Clinton Street Improvements

Discussion regarding improvements to Clinton Street, mainly as they pertain to work being done on North Clinton Street. Rhutasel and Associates, Inc., engineers for this project, submitted cost estimates with two options: end project at West Ash Street or end project at Hibiscus; the difference in cost is \$21,000.00. Based on the original cost estimate, \$60,000.00 was budgeted for this project.

An amended motion was made by Trustee Malina and seconded by Trustee Oster to waive the bidding requirements required for the project and allow original contractor Gleeson Asphalt, Inc. to do project and to follow the original improvements due to financial constraints, the project will end at West Ash Street.

**Ayes:** Malina, Gloeckner, Linthicum, Oster, Mastromatteo.

**Nays:** None.

**Absent:** Picard.

A majority of the Board voting aye, the motion carried.

### Pavement Issues: Joan Drive & North 1<sup>st</sup> Street

Discussion concerning pavement issues that occur at Joan Drive and North 1<sup>st</sup> Street and Christopher Lane. The issue on Christopher Lane had been brought to the Board's attention previously; and is planned to be funded by a State Capitol Bill put forth by Rep. Bost in the amount of \$125,000.00. Wallace Kost, resident on Joan Drive, was present to discuss his issues. He lives on the curve of Joan Drive; the concrete pavement is creeping, causing his driveway to push into his home resulting in foundation damage; there are also sidewalk issues in front of his home. Public Works Commission Renth has become aware of a company, Street Creep, Inc. They install a seamless expansion joint between two sections of concrete. It can only be placed in straight sections of road. Street Creep can install a 4-inch section in a 26-foot wide street for approximately \$1,800.00 to show how the product works. Commissioner Renth will be in contact with Street Creep and will provide a cost estimate at the August regular meeting.

### Monical Ditch

Trustee Oster, Public Works Commissioner Renth and Doug Ratermann of HMG met at the Monical property at 514 Kathy Lane. Mr. Ratermann submitted a cost estimate of \$14,025 for a contractor to place riprap on the property; this is the only affordable option for the Village. This opinion of cost just includes the 15 foot of existing easement on his lot. If the Village decided to extend it up the east bank past the property line, which is in rights with the 15 foot easement in that subdivision, that would be an additional cost. It was further discussed having the Public Works Dept. do the project. PW Commission Renth and Administrator Morani will have material costs for the August regular meeting. Mr. Monical stated that this is not his ideal solution, but it will solve the problem.

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### KRB Excavating: Pay Request #1, Railway Water Main Extension

A motion was made by Trustee Gloeckner and seconded by Trustee Mastromatteo to authorize Pay Request #1 submitted by KRB Excavating for the South Railway Water Main Extension; \$72,637.74. Per Brian Buchheit, 10% is still being retained, which is normal procedure. KRB was provided a punch list of items that needed completed which Ron Renth says are for the most part completed.

**Ayes:** Gloeckner, Linthicum, Oster, Mastromatteo, Malina.

**Nays:** None.

**Absent:** Picard.

A majority of the Board voting aye, the motion carried.

### Personnel Policy Handbook

Administrator Morani presented to the Board the idea of a revision to the existing Personnel Policy Handbook. He has been in contact with Diane Frain of Human Resource Design, a consultant who has done an initial review of the current employee handbook; she noted both good things as well as suggestions. It was noted that Union contracts will prevail over the Personnel Policy. Tabled until August regular meeting.

### Zoning Code Enforcement

Discussion on enforcement of Dumpster and Sign Ordinances; dumpster ordinance was passed in September, 2008 and the Sign ordinance was passed in February 2009. Zoning Officer Jerry Green stated that he is not comfortable enforcing the current dumpster ordinance. Mr. Green and Mr. Morani will work together on a revision to the dumpster ordinance. In regards to the sign ordinance, there have been numerous banners and marquees appearing. These issues will be addressed in a letter to those businesses that are affected.

### Park Memorial Plaque

The Park Board recommended the approval of a standard Park memorial plaque and trees to be planted honoring the deceased. The Park Board recommends an 8-in by 8-in brick; each brick would cost about \$40.00 and would be placed near the tree. The also recommended that a Swamp White Oak or a Northern Red Oak be the choice of trees; he was not recommended to allow Pin Oak, Sweet Gum, Silver Maple or Honey Locust trees. Discussion ensued regarding type of brick and how it would be placed. No motion was given.

### Litter at Interstate 64 Interchange

Discussion pertaining to clean up at the Interstate 64 interchange. In the past, the Dept. of Corrections has taken care of this. Clerk Crane stated she spoke to IDOT in April regarding clean-up, it was reported that the Dept. of Corrections is limited in their availability but it would be cleaned up prior to the first mowing. It has since been mowed. Administrator Morani will send a letter to the Warden at the East St. Louis Correctional facility requesting assistance.

### Miss Illinois Signs

Inquiry on placing signs at the populations signs for "Hometown" of Whitney Thorpe-Klinsky, Miss Illinois 2010. Illinois Dept. of Transportation has been contacted in regards to this.

### Park Entrance

The large concrete slab that was removed from the Park Entrance flowerbed was for a previous flag pole, Public Works Dept. is working on the removal.

### 409 East Ash St

Concern about the large amount of trash/items in front yard. Zoning Officer Green stated he has been in contact with the resident, they have been trying to have a yard sale but weather has not been cooperating. This is considered a violation of the Property Maintenance Code.

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Fire Protection  
District Sign

Discussion regarding New Baden Fire Protection sign located in front of Emergency Services Building at 100 East Hanover Street. Mayor Brandmeyer will speak to the NBFPD in regards to the sign.

Executive Session

A motion was made by Trustee Malina and seconded by Trustee Gloeckner to adjourn the meeting to Closed Session to discuss Probable Litigation.

**Ayes:** Gloeckner, Linthicum, Oster, Mastromatteo, Malina.

**Nays:** None.

**Absent:** Picard.

A majority of the Board voting aye, the motion carried and the meeting was adjourned to Closed Session at 8:19 p.m.

Meeting reconvened at 8:31 p.m.

**Present:** Mayor Brandmeyer, Trustees Malina, Linthicum, Oster, Mastromatteo, and Gloeckner. **Board Members Absent:** Trustee Picard. **Staff Members Present:** Clerk Crane; Treasurer Pollmann; Village Administrator Morani; Public Works Commissioner Renth; and Brian Buchheit, HMG Engineer.

Park Memorial  
Plaque

Mayor Brandmeyer requested further input from the Board in regards to the Park Boards recommendations for a standardized memorial plaque. The Village Boards main concern is a safety issue: how is the plaque to be mounted? Can it be easily removed (in regards to vandalism)? They want it to be a permanent marker; no issues with the tree recommendation. Mayor Brandmeyer will contact the Park Board for more information regarding the plaque for the August regular meeting.

Pool Permit Status

The permit has not been issued on the renovations to begin on the pool with the OSLAD grant. Westport Pools has submitted the plans to the IL Dept. of Public Health; just waiting on approval. It was explained that Westport Pools has been awarded the project; they will hire local contractors to do work they are not capable of doing in-house (electric, plumbing, concrete work, etc.). Westport hopes to be able to go out for bids in mid-August.

There being no further business to be discussed by the Village Board, a motion was made by Trustee Gloeckner and seconded by Trustee Oster to adjourn the meeting.

**Ayes:** Linthicum, Oster, Picard, Mastromatteo, Malina, Gloeckner.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried and the meeting was adjourned at 8:44 p.m.

Teri Crane, Village Clerk  
Approved: August 2, 2010