

COMMITTEE-AT-LARGE MINUTES: OCTOBER 21, 2013

The Committee-at-Large Meeting was held on Monday, October 21, 2013, at the New Baden Village Hall, 1 East Hanover Street and was called to order at 7:00 p.m.

In the absence of Mayor Picard, it was motioned and approved to allow Trustee Malina to chair the meeting.

Present: Trustees Malina, Linthicum, Oster, Nielsen, Mavrogeorge and Him. **Board Members Absent:** Mayor Picard. **Staff Members Present:** Clerk Crane; Administrator Morani, Public Works Commissioner Renth; Treasurer Pollmann; Police Chief Riley; Doug Ratermann of HMG Engineers, Park & Recreation Coordinator Meinhardt; and Attorney Gruenke of Bruckert, Gruenke & Long, P.C.

Ordinances, Resolutions & Motions Presentation

Attorney Gruenke presented information to the Board and Staff members present concerning Ordinances, Resolutions, and Motions.

December Village Board Meetings

It was discussed to only have one (1) Village Board meeting in the month of December. The Regular Meeting to be held on December 2 would be rescheduled for December 9 and the committee-at-large meeting to be held on December 16 would be cancelled. This will be considered at the November regular meeting.

Drainage Projects Update

It was reported that the detention pond in Caylin Ridge Subdivision has been cleaned out by Mettler Development. The drainage swale project in White Oaks Subdivision has been started by Rite Way Excavating. This is the ditch that starts at State Route 161 and runs north through the subdivision and ends at the field. Roland Avenue drainage improvements have been finalized by KRB Excavating. The Public Works Department installed two culverts north end of Thouvenot Lane, which will help alleviate flooding to the south. Staff will coordinate with the utilities for future proposed drainage improvements in the area between Roland and Thouvenot.

Village Detention Basin/ North 2nd Street Box Culvert

Board members reviewed a cost estimate prepared by HMG Engineers for the replacement of the box culvert at North 2nd Street. The culvert is used as the sidewalk on the eastside of 2nd Street. Concrete is deteriorating and sinkholes are forming along this culvert; it is becoming a safety hazard. Based on the cost estimate, Administrator Morani recommends earmarking funds to cover half of the expense with TIF funds and developing an additional revenue source, imposing an additional non-home rule sales tax. He recommends an additional .25%, bringing the Village's total to .5% is non-home rule sales tax. The only other option is to increase property taxes or find another revenue source, which is unlikely. If the Board chooses the non-home rule sales tax, this must be approved by referendum on the March 2014 Ballot. This will be considered at the December meeting.

Regulating the Drinking of Alcoholic Liquor by Minors at a Residence

Regulating the Drinking of Alcoholic Liquor by Minors at a Residence is an ordinance necessary to be in compliance with state statute. Village Attorney Gruenke explained that when the state law changed, the Village did not amend its ordinance to mirror the statute. This ordinance will be considered at the November regular meeting.

TIF Budget Update

Administrator Morani presented the Board with a current report on the Tax Increment Fund Account.

Spending Authority of Village Officials

Mayor Picard and Administrator Morani would like to establish a formal policy on the spending authority of Village Officials, such as the Mayor, Village Administrator, and department heads. This proposal is not in response to any particular problem, but it is their opinion that a written policy will enhance the efficiency of operations and provide proper oversight.

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- IDOR Reciprocal Agreement The Board reviewed an agreement with the Illinois Department of Revenue (IDOR), which is required for an audit being performed by Azavar Audit Solutions. The agreement with Azavar was approved in December 2012.
- Liability Insurance Administrator Morani provided an update on the general liability and workers' compensation insurance policies. The Village has been with the current carriers for three (3) years. He is expecting to have the proposals considered at the November meeting, but no later than the December meeting.
- Employee Health Insurance Plan Update The Village was informed that no agreement was reached between United Health Care (UHC) and Memorial Hospital. Therefore, Administrator Morani initiated the transition from UHC to Cigna, as per the October 7 Regular Meeting.
- Request for Class "C" Liquor License; Anwar Bhutto In attendance was Anwar Bhutto, owner of the Subway building located at 504 West Hanover Street. He has inquired on the Board's view of issuing a Class "C" liquor license (Retail License) for this building. The Village recently amended the liquor code to limit the number of licenses per classification. In order for the prospective business to operate, the Village must increase the number of Class C liquor licenses. Mr. Bhutto has a potential tenant who would like to open a packaged liquor store at this location. The proposed tenant currently operates a store in Fairview Heights. The consensus of the Board was to have the potential client come to the Board.
- Love's Project Update Administrator Morani has received the site plans, re-zoning application and Planned Use application. The Plan Commission will meet in November to review these applications. Love's is projecting to start construction in early 2014, after final approval is received from IDOT. HMG Engineers is working on the preliminary design for the water and sewer lines; they are anticipating bidding the project at the same time as construction begins. A full update will be presented at the November committee-at-large meeting. At this time, the Village has not received proposals for a redevelopment agreement, which is needed prior to the beginning of construction.
- South Central Transit Bus Stop Sign at Village Park Administrator Morani received a request from South Central Transit (SCT) who operates the bus line from the Village Park to allow the installation of a sign. The consensus of the Board was not in favor of a sign; Administrator Morani will report back to SCT.
- Tennis Court Improvements Trustee Nielsen, speaking on behalf of the Park Board, presented their recommendation for the use of the existing tennis courts. The three (3) courts would be turned into one (1) tennis court and areas for a batting cage and a golf driving range. The entire court would have cracks repaired and be sealed. For the new tennis court, a two (2) inch layer of asphalt would be installed with the court fenced in. Eventually the batting cage and golf driving range sections would be entirely fenced in. It would cost an approximate \$25,000 to make the repairs and seal the court and install the new asphalt. Doug Ratermann of HMG Engineers recommends the installation of seep tile around the entire perimeter of the existing court, this would allow for drainage to the ditch immediately to the north of the court. Commissioner of Public Works Renth pointed out to make sure there was adequate drainage around the new asphalt.
- Trash Receptacles at Village Park Mayor Picard was in contact with Allied Waste regarding the replacement of the blue garbage and recycling receptacles at the Village Park. Brown or green ones are available; more information will be obtained.

COMMITTEE-AT-LARGE MINUTES: OCTOBER 21, 2013

American Legion Baseball Field Fence

A proposal from Belleville Fence Co. was presented for removing and reinstalling approximately 670 feet of fencing, replacing outfield posts and straightening backstop, at a cost of \$8,941.00. Trustee Nielsen, on behalf of the Park Board, stated that the Park Board did not support the replacement of the fence. Trustee Oster objected to that comment. No final decision was made.

There being no further business to be discussed by the Village Board, a motion was made by Trustee Malina and seconded by Trustee Linthicum to adjourn the meeting.

Ayes: Malina, Linthicum, Oster, Nielsen, Mavrogeorge, Him.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried and the meeting was adjourned at 8:28 p.m.

Teri L Crane, Village Clerk
Approved: November 4, 2013