

COMMITTEE-AT-LARGE MINUTES: APRIL 21, 2014

The Committee-at-Large Meeting was held on Monday, April 21, 2014, at the New Baden Village Hall, 1 East Hanover Street and was called to order at 7:00 p.m. by Mayor Picard.

Present: Mayor Picard, Trustees Malina, Oster, Nielsen, and Him. **Board Members Absent:** Trustees Linthicum and Mavrogeorge. **Staff Members Present:** Clerk Crane; Administrator Morani; Police Chief Riley; Treasurer Pollmann; Chief Building & Zoning Official Green; Park & Rec Coordinator Meinhardt; Public Works Commissioner Renth; and Attorney Gruenke of Bruckert, Gruenke & Long, P.C.

Announcements

Mayor Picard asked the Board of Trustees to review their committee assignments. If they would like a change, please let her know. Clerk Crane stated that she distributed the Schedule of Meetings for the fiscal year 2014-15. They were posted on the Village website and the bulletin board at Village Hall. Mayor Picard urged Board members to review the Administrator's Report for updates on all projects.

Roof Repairs Engineering Proposal

Jason Vandever of Hurst-Rosche Engineer was present to review the proposal for the roof repairs from the April and September 2012 hail storms. The will prepare the bid documents including drawings and specifications based on the scope of work provided by the insurance company; this will also include an alternate bid should the Village choose to modify the scope of work to include restorations and repairs that are not included in the insurance company's estimate of repairs for the Library roof, low-slope roof section of the Civic Center and the 1st Street Pump station. This proposal, which has a lump sum fee of \$17,655, will be considered at the May regular meeting.

Obstruction of Drainage & Utility Easements

Administrator Morani stated that the Village has experienced problems with fences, accessory structures, and trees in easements that obstruct drainage areas or public utilities. Board members reviewed a proposed text amendment to the Zoning Code that will help address obstructions in easements. Village staff has also implemented internal procedures to ensure fences and accessory structures do not obstruct utilities and drainage areas. This proposed ordinance be reviewed by the Plan Commission at a public hearing prior to consideration by the Village Board.

East Illinois Street/ Veterans Memorial Drive Sidewalk

The Village has learned it did not receive the ITEP grant for the proposed sidewalk improvements for East Illinois Street and Veterans Memorial Drive. Since the Village has allocated \$200,000 in TIF funds for this project, it can complete a large portion of the project without the grant. Board members reviewed a cost estimate prepared by Rhutasel and Associates for sidewalk improvements for the west side of Veterans Memorial Drive (between East Hanover Street and East Illinois Street) and for the north side of East Illinois Street (between Veterans Memorial Drive and South Fifth Street). Administrator Morani recommends that the Village have design engineering performed through South Third Street in the event the scope can be expanded because of favorable bids. The Board was in consensus to move forward with the project, and an engineering proposal from Rhutasel & Associates will be considered at the May 5 regular meeting.

Liquor Code Amendment

Administrator Morani stated that with the arrival of video gaming, numerous municipalities throughout the region and the state have been approached by businesses that have requested liquor licenses for unconventional purposes. Most notably, operators of gas stations/convenient stores have sought to open an adjacent (but separate) establishment that serves alcohol to be consumed on the premises in order to offer video gaming. At the direction of the Mayor, Village Attorney Gruenke and Mr. Morani have been working on ways to address this dilemma. Board members

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reviewed a draft amendment to the liquor code to address this concern. The proposed ordinance will require a shared common wall for adjacent establishments that have a Class "A" and Class "C" liquor license. The ordinance will be considered at the May 5 regular meeting.

Bidding & Contract Procedures for Purchases between \$5,000 & \$20,000

Board members reviewed a policy to ensure certain procedures are followed with respect to purchases between \$5,000 and \$20,000. This was developed by Administrator Morani and Village Attorney Gruenke at the direction of the Mayor. This allows for the Village Administrator to solicit, in writing, non-sealed bids from no less than three (3) vendors. Exceptions were also included in the proposed guidelines. This policy will be considered at the May 5 regular meeting.

Enterprise Zone Application Proposal

As discussed at the two previous committee-at-large meetings, the Mayor and Administrator Morani have been working with representatives from several municipalities (Breese, Carlyle, Trenton, Aviston, Albers and Damiansville) and the Clinton County Board in an effort to establish an Enterprise Zone. There is no guarantee that the application will be approved. Board members reviewed a proposal from Moran Economic Development for professional services related to the application which will be considered at the May 5 regular meeting. Trustee Malina inquired about the reason for the establishment of an Enterprise Zone. Administrator Morani summed up the purpose of an Enterprise Zone when he stated, "To recruit and retain industrial employers."

Ameren Utility Information for Occupancy Permits

Board members reviewed a resolution requested by Ameren in order for the Village to obtain information on new accounts. Chief Building and Zoning Official Jerry Green and Village Clerk Crane explained why this information is necessary to ensure compliance with the Village's requirements for occupancy permits. When a landlord leaves a water/sewer account in their name, they do not always contact the Village to have the required occupancy inspection. Typically, these landlords require the tenant to put the gas/electric utility service in their name. With the assistance from Ameren, the Village will now know when a new tenant establishes service. The resolution will be considered at the May 5 regular meeting.

There being no further business to be discussed by the Village Board, a motion was made by Trustee Nielsen and seconded by Trustee Him to adjourn the meeting.

Ayes: Malina, Oster, Nielsen, Him.

Nays: None.

Absent: Linthicum, Mavrogeorge.

A majority of the Board voting aye, the motion carried and the meeting was adjourned at 7:46 p.m.

Teri L Crane, Village Clerk
Approved: May 5, 2014