

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: AUGUST 4, 2014

The Regular Meeting of the Village Board was held Monday, August 4, 2014, at New Baden Village Hall, 1 East Hanover Street. President Picard called the meeting to order at 7:00 p.m.

**Present and answering to roll call:** Mayor Picard, Trustees Malina, Linthicum, Oster, Nielsen, and Him. **Absent:** Trustee Mavrogeorge. **Staff Members Present:** Village Clerk Crane; Village Administrator Morani; Attorney Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Riley; Treasurer Pollmann; and Chief Building & Zoning Official Green.

Announcements

Mayor Picard commended Police Officer Angela Wagner on receiving a Certificate of Appreciation from the Alliance Against Intoxicated Motorists to acknowledge her exceptional DUI enforcement.

Consent Agenda

A motion was made by Trustee Linthicum and seconded by Trustee Him to approve the Consent Agenda, which includes the Minutes from the July 7, 2014, Regular Meeting, the July 21, 2014, Committee-at-Large Meeting, and authorization of payment of current invoices.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Ordinance 2014-08-08-A: Village Clerk Salary

A motion was made by Trustee Nielsen and seconded by Trustee Linthicum to approve Ordinance 2014-08-04-A: Amending the Salary of the Village Clerk. As discussed at the July 21 committee-at-large meeting, the Board has considered the salary of the position of Village Clerk to be increased from \$200/month (\$2,400/year) to \$250/month (\$3,000/year). The effective date of the salary increase will be May 1, 2017.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Resolution 2014-08-04-A: Wesclin Homecoming Parade

A motion was made by Trustee Linthicum and seconded by Trustee Nielsen to approve Resolution 2014-08-04-A: Authorizing the Wesclin Homecoming Parade to be held on Wednesday, October 1, 2014.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Policy Regarding Non-Union Employees & Village's Health, Dental & Vision Insurance Plan

A motion was made by Trustee Oster and seconded by Trustee Nielsen to approve a policy regarding non-union employees who decline participation in the Village's Health, Dental and Vision Insurance Plan. As discussed at the July 21 committee-at-large meeting, board members reviewed a memo containing language for the proposed policy that provides a stipend to non-union employees who do not participate in the Village's health, dental, or vision plans. This policy was included in the recently approved police collective bargaining agreement (CBA) and the proposed MOU for the public works CBA. This policy will be incorporated into a future revision of the personnel policy handbook.

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Policy Regarding  
Non-Union  
Employees and  
Village's Health,  
Dental & Vision  
Insurance Plan, cont.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried.

Employee Step  
Increase: Teri Crane,  
Village Collector

A motion was made by Trustee Oster and seconded by Trustee Nielsen to authorize a base salary increase of 3.0% as a ten (10) year step increase for Village Collector Teri Crane (this is separate from the Village Clerk pay Ms. Crane receives). Ms. Cranes start date was July 12, 2004.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried.

Employee Step  
Increase: Barb  
Wilken, Deputy Clerk

A motion was made by Trustee Nielsen and seconded by Trustee Oster to authorize a base salary increase of 3.0% as a twenty-five (25) year step increase for Deputy Clerk Barb Wilken. Ms. Wilken's start date with the Village was February 26, 1990. This will not take effect until her anniversary date is reached.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried.

Roof Replacement &  
Repairs Contracts

Bids were opened on Wednesday, July 30, 2014 for the Roof Replacement and Repairs to Village buildings due to the hailstorms in 2012. Hurst-Rosche Engineers, Inc. reviewed bids and submitted the bid tabulation. They recommend a contract be awarded to the low bidder, Kehrer Brothers Construction, Inc. for the portion of work included in the insurance company's estimate of repairs consisting of bid numbers. 1, 2, and 3a totaling \$80,950.00 to complete all work at the Village Hall, Emergency Services Building, and steep-slope section of the Civic Center. If the Board chooses to complete the work on the low-slope section of the Civic Center, they recommend the low bidder for this portion of the work, D.E. Martin Roofing Co., Inc.; consisting of bid numbers 3b in the amount of \$26,592.00. If the Board decides to complete the work at the Library and/or Pump House, they recommend the associated bid numbers 4a, 4b, and/or 5 be awarded to Kehrer Brothers Construction, Inc. in the amounts indicated on the bid tabulation (see next page for bid tabulation).

Award Contract for  
Roof Replacement &  
Repairs: Kehrer  
Brothers  
Construction, Inc.

A motion was made by Trustee Oster and seconded by Trustee Nielsen to award Kehrer Brothers Construction, Inc. for the portion of work included in the insurance company's estimate of repairs consisting of Bids No. 1, 2, 3a, and 5 totaling \$80,950.00. The library roofs (items 4a and 4b) will be considered at a later date, with possible cost sharing with the New Baden Public Library.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried.

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	<b>GEISSLER ROOFING</b>	<b>D.E. MARTIN ROOFING</b>	<b>KEHRER BROS.</b>	<b>LAKESIDE ROOFING</b>
Bid No. 1 New Baden Village	\$30,000.00	\$24,690.00	\$13,700.00	\$23,129.00
Bid No. 2 Emergency Ser. Bldg.	\$44,900.00	\$42,900.00	\$32,150.00	\$48,612.00
Bid No. 3a Civic Center- Steep	\$55,200.00	\$45,982.00	\$35,100.00	\$63,089.00
Bid No. 3b Civic Center- Low	\$35,000.00	\$26,592.00	\$38,200.00	\$39,011.00
Bid No. 4a Library-Main	\$53,000.00	\$32,359.00	\$28,750.00	\$41,864.00
Bid No. 4b Library-Entrance	\$9,208.00	\$12,114.00	\$6,650.00	\$12,897.00
Bid No. 5 Pump House	\$7,000.00	\$5,008.00	\$2,600.00	\$5,409.00
<b>TOTAL ALL BIDS</b>	<b>\$234,308.00</b>	<b>\$189,645.00</b>	<b>\$157,150.00</b>	<b>\$210,882.00</b>

Award Contract for Roof Replacement & Repairs: D.E. Martin Roofing Co., Inc.

A motion was made by Trustee Malina and seconded by Trustee Him to award D.E. Martin Roofing Co., Inc consisting of Bid No. 3b for \$26,592.00.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

IEPA Commitment Agreement

A motion was made by Trustee Malina and seconded by Trustee Him to authorize Illinois EPA Compliance Commitment Agreement regarding the Waste Water Treatment Facility notice of violation and proposed corrective actions by the Village.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Multi-Hazard Mitigation Planning

A motion was made by Trustee Nielsen and seconded by Trustee Him to authorize the Statement of Intent in Multi-Hazard Mitigation Planning with Clinton County Emergency Management Association's multi-jurisdictional five-year plan update.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Part-time Police Officer Wage Proposal

A motion was made by Trustee Him and seconded by Trustee Nielsen to authorize the part-time police officer wage proposal as discussed at the July 21 committee at large meeting. The proposal for the part-time police officer wage scale is based on the number of hours the part-timer works for the Village of New Baden. Work hours are retroactive to July 1, 2006 for those currently employed by the Village of New Baden. This also included a base wage increase to \$16.50 per hour.

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Part-time Police  
Officer Wage  
Proposal, cont.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried.

Part-time Police  
Officer: Jason  
Herzing

A motion was made by Trustee Oster and seconded by Trustee Nielsen to authorize the hiring of part-time police officer Jason Herzing.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried.

Trustee Oster questioned the use of the emergency notification system during the boil order that was issued at the end of July. Staff informed him that calls were made utilizing the system to make water customers aware of the boil order and when the notice was lifted. Administrator Morani also stated that signs would be made to post at visible locations throughout the Village for future boil orders.

Trustee Malina commented on the condition of the Park in relation to the grass and weed cutting. Administrator Morani is aware of the situation. He and Public Works Commissioner Ron Renth have been addressing the issue.

Closed Session

A motion was made by Trustee Nielsen and seconded by Trustee Him to adjourn the meeting to Closed Session to discuss Personnel.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried and the meeting was adjourned to Closed Session at 7:24 p.m.

Meeting reconvened at 7:37 p.m.

There being no further business to be brought before the Village Board, a motion was made by Trustee Malina and seconded by Trustee Linthicum to adjourn the meeting.

**Ayes:** Malina, Linthicum, Oster, Nielsen, Him.  
**Nays:** None.  
**Absent:** Mavrogeorge.  
A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:38 p.m.

Teri L Crane, Village Clerk  
Approved: September 2, 2014