

COMMITTEE-AT-LARGE MINUTES: APRIL 20, 2015

The Committee-at-Large Meeting was held on Monday, April 20, 2015, at the New Baden Village Hall, 1 East Hanover Street and was called to order at 7:00 p.m. by Mayor Picard.

Prior to the meeting, a Public Hearing was held at 6:30 p.m. to discuss the Fiscal Year 2015-16 Budget.

Present: Mayor Picard, Trustees Malina, Linthicum, Oster, Nielsen, Mavrogeorge, and Gunn. **Board Members Absent:** None. **Staff Members Present:** Clerk Crane; Administrator Joost; Public Works Commissioner Renth; Police Sergeant Meinhardt; Park Board President Tim Hintz; Park/Recreation Coordinator Meinhardt; Treasurer Pollmann; Chief Building & Zoning Official Green; and Attorney Gruenke.

Mosquito Spraying Services Update

Administrator Joost provided a summary of information extracted from the Illinois Department of Public Health regarding mosquito control methods. The current options available to the Board are: 1) continue to have Egyptian Outdoor Spraying provide fogging throughout the Village at a cost of \$4,900 for 10 sprayings, and budget for that service; 2) contact Egyptian Spraying for a revised price to spray only specific areas, like the park; or 3) potentially hand spray areas of the park with Village staff. Mr. Joost stated there would be an article in the next edition of the New Baden News referencing what residents can do to assist with the abatement of mosquitos. The consensus of the Board was to have Mr. Joost confirm cost to have only the Park sprayed and to check the cost of larvacide tablets to be used by the Public Works Department.

9 North 2nd Street Demolition

Through condemnation proceedings, the Village has taken ownership of the residential property at 9 North 2nd Street. Administrator Joost will prepare a draft request for proposal (RFP) for the demolition of the home. At that time, the Village will solicit bids for the work. The Public Works Department will assure disconnection from the water and sewer systems in advance. The structure was infested with bees that Public Works Commissioner Renth stated have all been removed. It would be anticipated that the cost for demolition would be recouped if the property were sold. An estimated dollar amount for the demolition is included in the budget, but no revenue is reflected from the possible sale of the property.

List of Pre-Qualified Engineering Firms Recommendation

Administrator Joost reported that a committee consisting of himself, Public Works Commissioner Renth and Trustee Nielsen reviewed the six qualification submittals received. Using the evaluation criteria from the request for qualifications (RFQ) packet, each rated the firms on the seven evaluation criteria. The combined scores for any one firm provided a total rating that could be compared to the other firms. The committee then met, discussed and reviewed the ratings. Based upon the combined average, the rank order was: 1) Horner & Shifrin, Inc., 2) Thouvenot, Wade & Moerchen, Inc., 3) HMG Group, 4) Hurst-Rosche Engineers, Inc., 5) Rhutasel and Associates, Inc., and 6) Civil Design, Inc. The committee recommended that the four highest ranking firms be included on the list of Prequalified Engineering Firms and that each be offered the opportunity to enter into a General On-Call Municipal Engineering Services contract with the Village.

Tennis Court Improvement Project

Discussion on plans for the Tennis Court Improvements. The proposal from Christ Bros. Asphalt Inc. (dated 9/4/14) that was submitted to the United States Tennis Association (USTA) for their grant, was not forwarded to the Board for their approval, there were changes from the proposal from Christ Bros. (dated 1/23/14) that the Board approved in February 2014. The Board will need to formally waive bidding requirements to allow Christ Bros. to continue with the project, rescind

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Tennis Court Improvement Project, cont.

the proposal accepted in February, 2014 and allow them to submit a new proposal to include the revised scope of work which includes drainage or the Board must go out for competitive bids on the project. Board members also received a copy of the plans and specifications for the proposed upgrades as prepared by HMG Engineers, Inc. The consensus of the Board is to allow Christ Bros. to resubmit their proposal for the project, including the drainage that needs to be addressed.

Fiscal Year 2015-16 Tentative Budget

Board members reviewed a detailed memo from Administrator Joost with information and his request for direction in terms of fund budgets that are unbalanced at this time. Some significant changes will be made between the tentative budget and the final version. The memo detailed specific direction he would like from the Board in relation to balancing funds and capital project spending. Mr. Joost will review the suggested changes with department heads to receive their input. The finalized budget will be approved at a Special Meeting on Monday, April 27.

There being no further business to discuss by the Village Board, a motion was made by Trustee Malina and seconded by Trustee Oster to adjourn the meeting.

Ayes: Malina, Linthicum, Oster, Nielsen, Mavrogeorge, Gunn.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 8:08 p.m.

Teri L Crane, Village Clerk
Approved: May 4, 2015