

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: JUNE 1, 2015

The Regular Meeting of the Village Board met Monday, June 1, 2015, at New Baden Village Hall, 1 East Hanover Street. President Picard called the meeting to order at 7:00 p.m.

**Present and answering to roll call:** Mayor Picard, Trustees Malina, Linthicum, Oster, Mavrogeorge, Gunn, and Pettibone. **Absent:** None. **Staff Members Present:** Village Clerk Crane; Village Administrator Joost; Attorney Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Riley; Police Sergeant Meinhardt; EMS Director Gilbert; Treasurer Pollmann; Tim Hintz, Park & Recreation Board President; Chief Building & Zoning Official Green; and Public Works Commissioner Renth.

Announcements

Love's Travel Stops and Country Stores and Hardee's will be opening on Thursday, June 4 at their new location at 8690 Richter School Road. They have planned a ribbon cutting ceremony for Wednesday, June 10 at 10 a.m.

Citizen's Opportunity

Mary Lou Schomaker, of 106 West Hanover Street, had a question about an RV parking on a lot near her home, Chief Building & Zoning Officer Green stated he would check that out. She also had concerns about the concrete wall that sits in front of her home; the repairs done to it a few years ago do not appear to be holding up, Public Works Commissioner Renth will have it looked at.

Consent Agenda

A motion was made by Trustee Gunn and seconded by Trustee Pettibone to approve the Consent Agenda, which includes the Minutes from the May 18, 2015, Regular Meeting and authorization of payment of current invoices.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Ordinance 2015-06-01-A: Salary of Elected Officials & Rescinding Ord. 2015-08-04-A

A motion was made by Trustee Gunn and seconded by Trustee Pettibone to approve Ordinance 2015-06-01-A: Amending Salary of Elected Officials and Rescinding Ordinance 2015-08-04-A. The changes become effective in May 2017 and May 2019 will be as follows: Mayor, \$5,700 per year; Clerk, \$3,700 per year; and Trustee, \$2,000 per year. Rescinded Ordinance 2015-08-04-A addressed only the Clerk's salary, which was modified with this new ordinance. This ordinance also addresses Trustees attendance at meetings.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Ordinance 2015-06-01-B: Memorandum of Understanding to the Collective Bargaining Agreement with the New Baden Police Department

A motion was made by Trustee Mavrogeorge and seconded by Trustee Oster to approve Ordinance 2015-06-01-B: Approving a Memorandum of Understanding (MOU) to the Collective Bargaining Agreement (CBA) for the New Baden Police Department. The CBA states that police officers will receive sick and personal days annually on January 1 of each year. There was no provision for sick and personal days for an officer who starts mid-year, as is the case with new hire, Joe Berry. The revisions will prorate sick and personal hours in cases like this in the future.

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Ordinance 2015-06-01-B, cont.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Oath of Office: Library Trustees

No Library Trustees were in attendance.

Demolition of 9 North 2<sup>nd</sup> Street: Bid Award

A motion was made by Trustee Oster and seconded by Trustee Gunn to award the low bid for the demolition of the home located at 9 North 2<sup>nd</sup> Street to KRB Excavating in Trenton in the amount of \$12,000.00 and authorize the Notice of Award and offer a contract. One other bid was received from Hayes Contracting, Inc, for \$13,800.00. The Village of New Baden acquired this property through the abandonment process.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Codification of New Baden's Code of Ordinances: Bid Award

Three firms submitted proposals for Codification of the Village's Code of Ordinances: General Code LLC, Municipal Code Corporation, and American Legal Publishing Corporation. Administrator Joost and Clerk Crane reviewed and compared base prices, optional pricing and approach. They recommend awarding to General Code, whose proposal is in the best interest of the Village, and authorize the Village to issue a Notice of Award and offer a contract. Their proposed base price is \$7,995; \$13,000 was budgeted for codification services.

A motion was made by Trustee Gunn and seconded by Trustee Mavrogeorge to award the bid for the codification of New Baden's Code of Ordinances to General Code LLC of Rochester NY for the amount of \$7,995.00 and authorize the Notice of Award and offer a contract.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Hayes Contracting, Inc.: Pay Request #3: Roland & Plum Street Drainage Improvements

A motion was made by Trustee Pettibone and seconded by Trustee Malina to authorize Pay Request #3 and Final for \$2,088.68 from Hayes Contracting, Inc. for the Roland and Plum Street Drainage Improvements Project. They have satisfactorily completed all punch list items for the project.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Temporary Funds Transfer: General to EMS Fund

A motion was made by Trustee Malina and seconded by Trustee Gunn to authorize a temporary transfer of funds from the General Fund to the Emergency Services Fund for \$10,000. This transfer was completed in April 2015 prior to the approval of the Budget and is expected to be repaid during the upcoming year.

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Temporary Funds  
Transfer: General to  
EMS Fund, cont.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Temporary Funds  
Transfer: General to  
Pool Fund

A motion was made by Trustee Malina and seconded by Trustee Pettibone to authorize a temporary transfer of funds from the General Fund to the Legion Memorial Pool Fund for \$2,000. This transfer was completed in April 2015 prior to the approval of the Budget and is expected to be repaid during the upcoming year.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Hickory Street  
Closure: St. George  
Parish Picnic

A motion was made by Trustee Oster and seconded by Trustee Mavrogeorge to approve the closure of Hickory Street for the St. George Parish picnic on Friday, August 7 and Saturday, August 8, 2015.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Band/DJ on Friday at  
St. George Parish  
Picnic

A motion was made by Trustee Oster and seconded by Trustee Gunn to allow St. George Parish to have a band/dg play until 11:30 p.m. on Friday, August 7, in conjunction with the Parish Picnic.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Band/DJ on Saturday  
at St. George Parish  
Picnic

A motion was made by Trustee Oster and seconded by Trustee Gunn to allow St. George Parish to have a band/dg play until 11:30 p.m. on Saturday, August 8, in conjunction with the Parish Picnic.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

Class "E" Liquor  
License: St. George  
Church Parish Picnic

A motion was made by Trustee Mavrogeorge and seconded by Trustee Malina to approve a Class "E" Liquor License – License by the Day for the St. George Parish Picnic to be held on Friday, August 7 and Saturday, August 8, 2015.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.  
**Nays:** None.  
**Absent:** None.  
A majority of the Board voting aye, the motion carried.

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Sign Request: St. George Parish Picnic

A motion was made by Trustee Pettibone and seconded by Trustee Mavrogeorge to allow St. George Parish to post signs for the annual picnic. Village Sign Regulations state that signs cannot be placed no earlier than twenty-one (21) days prior to the event.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Part-time Paramedic: Keith Grogan

A motion was made by Trustee Mavrogeorge and seconded by Trustee Pettibone to approve the hiring of Keith Grogan as a part-time paramedic with the New Baden Ambulance Service. Mr. Grogan is an 8-year paramedic who worked full-time for New Baden 4 years ago and is currently a full-time paramedic with Mascoutah.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Part-time Paramedic: Angela Ashford

A motion was made by Trustee Mavrogeorge and seconded by Trustee Malina to approve the hiring of Angela Ashford as a part-time paramedic with the New Baden Ambulance Service. Ms. Ashford is a 15-year paramedic who is currently employed full-time by Medstar.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Part-time Paramedic: Brad Parry

Tabled. Brad Parry, who has recently moved to New Baden, is the EMS Coordinator and Educator for Anderson Hospital in Maryville. The Village has not yet received his completed application and paperwork.

Park Walking Trail Resealing Project

Administrator Joost explained that this project would seal some of the cracks developing in the asphalt walking trail and then seal the asphalt to help protect it. The work is expected to be under \$10,000, so the Village would use the Open Market Procedure of procurement, but will seek competitive quotes and issue a formal contract outlining the specifications. The consensus of the board gave Mr. Joost permission to move forward with this project.

Hockey Rink Renovation

Board members reviewed a memorandum prepared by Administrator Joost with detailed information regarding the hockey rink renovations. With the closeout of Tax Increment Financing (TIF) District #1, \$75,000 of the remaining funds were designated towards renovations to the hockey rink. While the total cost of this project will exceed \$20,000, component prices may, or may not include products or services not conducive to generic specification. There are four major components: Concrete resurfacing/ finishing; Pre-fabricated dasher board walls; Fencing; and Striping. The recommended approach is for the Village to act as the general contractor and procure the project components independently from various specialized contractors and then coordinate their installation in stages for a final product. If the Board is in agreement with the proposed approach, Mr. Joost recommends that the Board waive the requirement for "competitive bids"

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Hockey Rink  
Renovation, cont.

by a 2/3 vote when component bids are presented, noting that we will still seek multiple price quotations but select component products and services based not only on price, but on what we believe will be in the overall best interest of the Village and project. Mr. Joost has been working on this project with Renee Meinhardt, Jon Gunn, Jordan Pettibone, Dan Picard, Tim Hintz and several regular users of the rink. Mayor Picard extended her thanks to all of those who have been assisting.

New Member  
Workshop

Attorney Gruenke presented information on the Open Meetings Act as part of his New Member Workshop.

There being no further business brought before the Village Board, a motion was made by Trustee Gunn and seconded by Trustee Pettibone to adjourn the meeting.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:57 p.m.

Teri L Crane, Village Clerk  
Approved: June 15, 2015