

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: OCTOBER 5, 2015

The Regular Meeting of the Village Board met Monday, October 5, 2015, at New Baden Village Hall, 1 East Hanover Street. President Picard called the meeting to order at 7:00 p.m.

Present and answering to roll call: Mayor Picard, Trustees Malina, Linthicum, Oster, Mavrogeorge, and Pettibone. **Absent:** Trustee Gunn. **Staff Members Present:** Village Clerk Crane; Village Administrator Joost; Attorney Terry Bruckert of Bruckert, Gruenke & Long, P.C.; Police Chief Meinhardt; EMS Director Gilbert; and Public Works Commissioner Renth.

Announcements

Trustee Mavrogeorge announced that fire prevention week is October 4-10, 2015, and the theme is "Hear the Beep Where You Sleep: Every Bedroom Needs a Working Smoke Alarm".

Consent Agenda

A motion was made by Trustee Pettibone and seconded by Trustee Linthicum to approve the Consent Agenda, which includes the Minutes from the September 21, 2015, Regular Meeting and authorization of payment of current invoices.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Pettibone.

Nays: None.

Absent: Gunn.

A majority of the Board voting aye, the motion carried.

Ordinance 2015-10-05-A: Amending New Baden's Budget for FY 2015/2016

A motion was made by Trustee Malina and seconded by Trustee Oster to approve Ordinance 2015-10-05-A: Amending the Village of New Baden's Budget for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016. The exhibit to this ordinance details budget amendments Administrator Joost is proposing at this time. Some are for unanticipated expenses that arose so far this year, some for typos or errors in the original budget document, some to move funds between line items and some to reflect anticipated higher revenues.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Pettibone.

Nays: None.

Absent: Gunn.

A majority of the Board voting aye, the motion carried.

Resolution 2015-10-05-A: Determining to Levy an Additional Tax of 0.02% (Library Buildings & Maintenance)

A motion was made by Trustee Oster and seconded by Trustee Linthicum to approve Resolution 2015-10-05-A: Determining to Levy an Additional Tax of 0.02% of the Value of Taxable Land in the Village for the Purchase of Sites and Buildings, for the Construction and Equipment of Buildings, for the Rental of Buildings Required for Library Purposes, and for Maintenance, Repairs and Alterations of Library Buildings and Equipment. This resolution is required pursuant to the Local Library Act in order for the Village Board to adopt the buildings and maintenance levy requested by the Library Board. The buildings and maintenance levy is included in the tax levy resolution submitted by the Library Board, which is adopted as part of the Village's Tax Levy Ordinance in December.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Pettibone.

Nays: None.

Absent: Gunn.

A majority of the Board voting aye, the motion carried.

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Electric Supplier for
Village of New Baden
Accounts

Administrator Joost presented new rates from Illinois Gas and Electric for electric supply to the Village's own accounts. The contract includes the current week's rate of 6.70 cents per kWh for 12 months or 6.85 cents per kWh for 18 months; these rates are only slightly lower than those presented at the September 21 meeting. Attorney Gruenke, who provided his recommendation to Mr. Joost during office hours, feels that these rates are still too high and to look into obtaining a contract with a different electric supplier.

Bailey Plaza
Subdivision Final Plat
& Variance Requests
Draft Ordinance

Board members reviewed a draft ordinance that would enact recommendations of the Plan Commission in relation to the Bailey Plaza Subdivision. The Plan Commission held a public hearing on Monday, September 14. Because the Plan Commission recommends the formation of a Lot Owners Association, that action should take place and the Association should exist prior to the passage of the Ordinance. The Village attorney recommends that James Osborne, the developer, be notified of this requirement and establish the Association prior to the October 19 meeting, when final action can be taken by the Board. Mr. Osborne was present at this meeting and states that his attorney has an alternative to avoid the formation of a Lot Owners Association. Mr. Osborne was directed to have his attorney contact Administrator Joost to discuss; Mr. Joost will then discuss said option with the Village attorney.

Engineering
Agreement with
Thouvenot, Wade &
Moerchen, Inc.: Task
Order #2: Illinois
Street Sidewalk
Project

A motion was made by Trustee Pettibone and seconded by Trustee Mavrogeorge to approve Task Order #2 with Thouvenot, Wade & Moerchen, Inc. for Illinois Street Sidewalk Project, Design Services not to exceed \$19,600. Plus Additional Hourly Rate Services for Construction Engineering, Right-Of-Way Research, Additional Land Surveying (if needed) and Temporary Construction Easements. This task order establishes the scope of work and compensation for TWM to take over the design and construction observation for the Illinois Street Sidewalk Project as started by Rhutasel & Associates, who are not on the Village's list of pre-qualified engineers, so all contracts have been terminated. Some costs are represented as estimated because the scope for those tasks is not fully known at this time – for example, how many parcels might need temporary construction easements. The goal is to make as much sidewalk as possible; and only use storm drains and curbs as needed.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Pettibone.

Nays: None.

Absent: Gunn.

A majority of the Board voting aye, the motion carried.

Sanitary Sewer Rate
Proposal

Board members reviewed memorandum of explanation from Administrator Joost, a draft ordinance, and a spreadsheet of cost / revenue projections related to the proposed increase in sewer rates. The memo explains how Mr. Joost adjusted the original proposed approaches in light of the comments from the reviewing engineer, Horner-Shifrin. The recommendation as presented will be to increase the rate for sewer to 90 cents per 100 gallons of water; currently the rate is \$4.50 per 1,000 gallons of water (doubling the rate). The minimum bill for 2,000 gallons will not change. The proposed new rate will become effective for bills due in January 2016. Mr. Joost recommends that the rate will remain the same until May 2023, when it will go to 95 cents per 100 gallons of water. This rate will then stay in effect April 2031, when all of the current debt would be retired. The consensus of the Board agreed to Mr. Joost's recommendation; the ordinance be placed on the October 19 agenda for consideration.

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2016 Tax Levy Approach

In preparation for the tax levy that the Board must pass in December for taxes paid in 2016, Administrator Joost prepared a worksheet that shows the current year levy and rates. Mr. Joost asked the board to provide direction in terms of approach. Some options are: a) To keep the dollar amounts levied basically the same as last year; b) To keep the rates basically the same as last year; c) To increase the dollar amount of the levy but remain under a 5% increase; or d) To increase the dollar amounts to generate more revenue for specific needs.

Mr. Joost was asked to prepare several scenarios: covering costs (retirement fund, audit, social security tax, etc.); 4.99%, to be under the truth in taxation requirement; 10%, which would require a public hearing; maxing out all rates; and any other way Mr. Joost felt appropriate. Mr. Joost will have figures prepared at the October 19 meeting.

ADA Ramp to Village Hall

Hurst-Roche Engineers submitted plans for the accessibility ramp to the front entrance of Village Hall. Specifications are being finalized, but because of the approaching winter, Administrator Joost would like to entertain the idea of splitting this into two projects. The first would be for the concrete and site preparation work that could be done soon. The second would be for the procurement and installation of the ramp onto that prepared site. In lieu of the timeframe involved, I recommend we secure competitive price quotes for the concrete and site work now so a contract can be let for that as soon as possible. Mr. Joost also stated that work will need to be done at the night deposit drop box located on the west side of Village Hall, but that will be a separate project. The consensus of the Board agreed to split the project into two different contracts.

Attorney Gruenke's new member workshop presentation was postponed until the next meeting.

There being no further business brought before the Village Board, a motion was made by Trustee Malina and seconded by Trustee Mavrogeorge to adjourn the meeting.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Pettibone.

Nays: None.

Absent: Gunn.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:47 p.m.

Teri L Crane, Village Clerk
Approved: October 19, 2015