

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: NOVEMBER 2, 2015

The Regular Meeting of the Village Board met Monday, November 2, 2015, at New Baden Village Hall, 1 East Hanover Street.

In the absence of Mayor Picard, it was motioned and approved to allow senior Trustee Malina to chair the meeting. Trustee Malina called the meeting to order at 7:00 p.m.

Present and answering to roll call: Trustees Malina, Linthicum, Oster, Mavrogeorge, Gunn, and Pettibone. **Absent:** Mayor Picard. **Staff Members Present:** Village Clerk Crane; Village Administrator Joost; Attorney Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Meinhardt; EMS Director Gilbert; Treasurer Pollmann; Chief Building & Zoning Official Green; Park & Rec Coordinator Meinhardt; and Public Works Commissioner Renth.

Police K-9 Fedor Retirement

A motion was made by Trustee Mavrogeorge and seconded by Trustee Gunn to approve the retirement of Police K-9 Fedor. Per the Collective Bargaining Agreement with the New Baden Police Department, ownership of Fedor will transfer from the Village to Officer Rapien for the sum of \$1.00. Kimbo, Fedor's replacement, has become accredited and is now more seasoned and ready to take over the K-9 duties. In Fedor's two and a half (2 ½) years with the Village, he has participated in numerous school searches and many arrests.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

Resignation: Full-Time EMS Paramedic Jacob Koerber

A motion was made by Trustee Linthicum and seconded by Trustee Mavrogeorge to approve the resignation of Full-time EMS Paramedic Jacob Koerber, effective November 30, 2015.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

New Baden Public Library Resolution for Fiscal Year 2015-2016 Tax Levy

A motion was made by Trustee Pettibone and seconded by Trustee Oster to approve the New Baden Public Library Resolution 1-06: Levying and Assessing Municipal Tax for New Baden Public Library for Fiscal Year Beginning May 1, 2015 and Ending April 30, 2015. This levy will be incorporated into the Village's Tax Levy ordinance to be passed in December.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

Zoning Hearing Officer Decision: Granting Howard Boston's Variance

Attorney Gruenke explained that the decision of the Zoning Hearing Officer to grant the variance to Howard Boston, for property located at 309 North 6th Street, would stand unless at least one member of the Board of Trustees notifies the Village Clerk by November 12, 2015, and requests Administrative Review of the decision. If so, the issue will be placed on the November 16, 2015, Board of Trustees agenda.

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Consent Agenda

A motion was made by Trustee Linthicum and seconded by Trustee Pettibone to approve the Consent Agenda, which includes the Minutes from the October 19, 2015, Regular Meeting and authorization of payment of current invoices.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

Ordinance 2015-11-02-A: Amending the Village Code Regarding Final Plat Certificates

A motion was made by Trustee Gunn and seconded by Trustee Pettibone to approve Ordinance 2015-11-02-A: Amending the Village Code Regarding Final Plat Certificates. This ordinance amends the language of the Village Code's required Final Plat Certificate to clarify the intent and in some cases add additional certificates that are warranted. This change should help eliminate some of the semantic issues recently raised by a land surveyor in relation to the Zion United Church of Christ plat for dedicated right-of-way, but hold fast on not allowing liability disclaimers by surveyors or engineers on such plats.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

Resolution 2015-11-02-A: Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments

A motion was made by Trustee Mavrogeorge and seconded by Trustee Pettibone to approve Resolution 2015-11-02-A: Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments. This resolution is similar to those the Illinois Municipal League (IML) is encouraging municipalities to send in support of IML's efforts to get these funds released.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Pettibone.

Nays: None.

Absent: Gunn.

A majority of the Board voting aye, the motion carried.

Kehrer Brothers Construction, Inc.: Change Order #3: Roof Replacement & Repairs

A motion was made by Trustee Linthicum and seconded by Trustee Oster to authorize Change Order #3 from Kehrer Brothers Construction, Inc. for the Roof Replacement and Repairs of Municipal Buildings. This change order authorizes an additional \$2,700.45 for temporary flashing prior to parapet wall repairs and replacement of collector boxes and downspouts.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

D.E. Martin Roofing Co., Inc.: Pay Request #1: Roof Replacement & Repairs

A motion was made by Trustee Linthicum and seconded by Trustee Pettibone to authorize Pay Request #1 for \$23,932.80 from D.E. Martin Roofing Co., Inc. for the hail damaged roof repairs at the Civic Center Lower Roof; leaving retainage of \$2,659.20.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

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Kehrer Brothers
Construction, Inc.:
Pay Request #3: Roof
Replacement &
Repairs

A motion was made by Trustee Oster and seconded by Trustee Linthicum to authorize Pay Request #3 for \$9,919.01 00 from Kehrer Brothers Construction, Inc. for the hail damaged roof repairs to the Village Hall Roof; leaving retainage of \$14,648.41 for all roofs.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

Accessible Ramp at
Village Hall: Proposal
from Handi-Ramp

Board members reviewed the formal proposal from Handi-Ramp of Libertyville, Illinois, to manufacture the aluminum accessible ramp for the Village Hall. Village staff will provide installation under the guidance of a supervisor from the manufacturer. Normal manufacturing takes 4-5 weeks; it will be mid-December before installation begins.

A motion was made by Trustee Pettibone and seconded by Trustee Oster to authorize the proposal from Handi-Ramp for the accessible ramp to Village Hall's front entrance for \$26,506.56 and to waive the competitive bidding requirement since the purchase exceeds \$20,000.00.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

Fiscal Year 2015-16
Tax Levy Options

Board members reviewed a memorandum from Administrator Joost outlining the tax levy process for the remainder of the year. He also presented two spreadsheets of information regarding the tax levy amounts. The first outlines the impacts of various increases in the IMRF, Insurance, and Social Security levies in increments from 50% to 100% of their projected cost to the Village; from that, the Board will need to select the proposed levies for each of those tax categories. The second uses numbers from the first to show the overall impact of all Village tax levies; Mr. Joost used those levies that would try to recapture about 75% of the cost to the Village, the rate most discussed at the previous meeting. The consensus of the Board was to use the 75% amount for the Fiscal Year 2015-2016 Tax Levy.

New Baden EMS
Primary Ambulance
Repairs

A motion was made by Trustee Pettibone and seconded by Trustee Oster to ratify authorization given to Jack Schmidt Ford to replace the engine and transmission in New Baden's Primary EMS Unit, at a total price of \$18,276.78, the lowest of four price quotations received. The 2009 Ford ambulance had been at Jack Schmidt Ford in Collinsville awaiting a decision from the Village to proceed with replacement of the drivetrain with a remanufactured engine and transmission. Secured quotes came from four dealers: Schmidt, Auffenberg, Tri-Ford and Breese Motors; Jack Schmidt was the lowest of the four. In light of mechanical issues with our secondary unit on Friday, October 30, and the emergency situation that it created, Mayor Picard individually polled Board members to ensure support for awarding the repair work to Jack Schmidt Ford; they were officially notified on Friday that they had authority to proceed in order to expedite the work.

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New Baden EMS
Primary Ambulance
Repairs, cont.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Clinton County
Contracts for
Ambulance Service:
SSA 7

A motion was made by Trustee Mavrogeorge and seconded by Trustee Gunn to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 7, the Village of Damiansville, for \$14,820.00.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Clinton County
Contracts for
Ambulance Service:
SSA 8

A motion was made by Trustee Linthicum and seconded by Trustee Pettibone to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 8, the Village of Albers, for \$38,965.00.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Clinton County
Contracts for
Ambulance Service:
SSA 9

A motion was made by Trustee Pettibone and seconded by Trustee Mavrogeorge to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 9, the Village of New Baden, for \$76,655.00.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Clinton County
Contracts for
Ambulance Service:
SSA 10

A motion was made by Trustee Mavrogeorge and seconded by Trustee Gunn to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 10, the Un-incorporated Areas of Lookingglass Township, for \$49,300.00.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Liability Insurance
Policy 2015-16:
General Liability &
Workers'
Compensation

Administrator Joost requested proposals from Illinois Counties Risk Management Trust (ICRMT) and the IML Risk Management Association (IMLRMA). The Village's total current cost is \$102,595: \$33,452 for Worker's Compensation and \$69,143 for General Liability. A proposed total renewal premium of \$101,629 was submitted by the current carriers: \$33,581 from IPRF for Worker's Comp and \$68,048 from ICRMT for General Liability. A proposed total premium of \$120,239 was submitted by IMLRMA; Worker's Comp and General Liability are covered under the same policy with them. This proposal is their guaranteed cost, or fixed premium. IMLRMA also offered a "Min/Max" Proposal. Under that scenario the minimum we would pay is \$107,343; but if our losses during the year exceed \$63,114, we would pay additional premium up to a maximum of \$146,030.

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Liability Insurance
Policy 2015-16:
General Liability &
Workers'
Compensation, cont.

A motion was made by Trustee Mavrogeorge and seconded by Trustee Linthicum to authorize the renewal proposal from Illinois Counties Risk Management Trust (ICRMT) in the amount of \$101,629.00 for General Liability Insurance (\$68,048) and Illinois Public Risk Fund (IPRF) for Worker's Compensation Insurance in the amount of \$33,581. This General Liability policy will be effective December 1, 2015. The Worker's Compensation Insurance will be effective January 1, 2016.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

Fiscal Year 2014-
2015 Audit Report

Board members received Audit Reports for Fiscal Year 2014-15. Scheffel Boyle auditors will review the report with the Board at the November 16 meeting.

Pool Operations
2015: Final Report

Board members review a memorandum from Administrator Joost and the financial report from the YMCA as to their operation of the pool for the 2015 season. The Village will owe the YMCA \$499.17 to cover the difference between revenue and expenses. Mr. Joost included considerations for the future and stated the Board needs to decide if the Village intends to continue using the YMCA as managers of the facility, or if the Village would prefer to take some other approach. The cost of chemicals exceeded what was budgeted for this season.

Park Board

Administrator Joost stated that Mayor Picard wants to determine the next step for the Park Board. A suggestion was something similar to the way it was set up under the New Baden Athletic Boosters before it was turned over to the Village. That system had a "commissioner" for each sport (baseball/softball, soccer and flag football). It was confirmed that with Tim Hintz leaving the Park Board, the other members are committed to staying on: Randy Ross, Zach Peters and Christopher Lashbrook. Two more members are needed to fill vacancies.

New Baden News Ad
Pricing for 2016

Administrator Joost has proposed changes to the New Baden News ad pricing for the 2016 editions. This includes an incentive to have more of our advertisers pay for the full year in advance by offering a small discount of about 5.5%.

A motion was made by Trustee Linthicum and seconded by Trustee Pettibone to authorize the 2016 New Baden News ad pricing: an advertiser with a \$30 business card size ad would pay \$340 instead of \$360 annually, an advertiser with a \$60 double ad would pay \$680 instead of \$720 annually; and advertisers splitting a \$30 business card size space, alternating every other month, would pay \$170 instead of \$180 annually.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

New Member
Workshop

Attorney Gruenke presented the final edition of the new member's workshop: Ordinances, Resolutions and Motions.

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There being no further business brought before the Village Board, a motion was made by Trustee Gunn and seconded by Trustee Linthicum to adjourn the meeting.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 8:12 p.m.

Teri L Crane, Village Clerk
Approved: November 16, 2015