REGULAR MEETING OF THE VILLAGE BOARD MINUTES: MARCH 7, 2016

The Regular Meeting of the Village Board met Monday, March 7, 2016, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 p.m.

Present and answering to roll call: Trustees Malina, Oster, Mavrogeorge, and Gunn. **Absent**: Trustees Linthicum and Pettibone. **Staff Members Present**: Village Clerk Crane; Village Administrator Hemmer; Attorney Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Meinhardt; Chief Building & Zoning Official Green; EMS Director Gilbert; and Public Works Commissioner Renth.

Moment of Silence

Mayor Picard requested a moment of silence for Xaivore Adcock. Xaivore is a 10-year old boy who recently passed away from a brain tumor. Ms. Picard stated Xaivore was an amazing young boy who brought the whole community together; he was a true Warrior. Xaivore also became an Honorary New Baden Police Officer at a ceremony that took place in November 2015.

Wesclin Middle School DARE Graduation

Chief Meinhardt informed the Board that the Wesclin Middle School DARE Graduation would be held on Wednesday, March 16, 2016, at the Middle School South Gym at 6:30 p.m.

Reports & Communications

The New Baden Plan Commission met on Tuesday, February 9 at 6 p.m. to discuss the Final Plat for the Zion Subdivision. The Plan Commission recommends the acceptance of the Final Plat of the Zion Subdivision (ordinance approving will be later in this meeting).

Trustee Pettibone arrived at 7:04 p.m.

Consent Agenda

A motion was made by Trustee Gunn and seconded by Trustee Malina to approve the Consent Agenda, which includes the Minutes from the February1 and February 16, 2016, Regular Meetings and authorization of payment of current invoices.

Ayes: Malina, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: Linthicum.
A majority of the Board voting aye, the motion carried.

Ordinance 2016-03-07-A: Approving the Subdivision Plat for Zion Subdivision

A motion was made by Trustee Pettibone and seconded by Trustee Mavrogeorge to pass Ordinance 2016-03-07-A: Approving the Subdivision Plat for Zion Subdivision. This subdivision approval came from the recommendation of the Plan Commission who met on February 9, 2016.

Ayes: Malina, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: Linthicum.
A majority of the Board voting aye, the motion carried.

Ordinance 2016-03-07-B: Decreasing the Number of Class B Liquor Licenses Available for Issue

A motion was made by Trustee Mavrogeorge and seconded by Trustee Gunn to pass Ordinance 2016-03-07-B: Decreasing the Number of Class B – Restaurant Liquor Licenses Available for Issue. This change in the number of available Class B – Restaurant Liquor Licenses reflects the closure of Four Corners Pizza and Wings that was located at 423 West Hanover Street; they closed in October 2015. This allows the Village Board to have more control over the issuance of liquor licenses.

Ayes: Malina, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: Linthicum.
A majority of the Board voting aye, the motion carried.

Trustee Linthicum arrived at 7:07 p.m.

Ordinance 2016-03-07-C: Amending New Baden's Budget for Fiscal Year 2015-2016

A motion was made by Trustee Malina and seconded by Trustee Gunn to approve Ordinance 2016-03-07-C: Amending the Village of New Baden's Budget for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016. The exhibit to this ordinance details the budget amendments Administrator Hemmer is proposing at this time.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Resolution 2016-03-07-A: Reciprocal Agreement on Exchange of Information with Dept. of Revenue

A motion was made by Trustee Oster and seconded by Trustee Gunn to pass Resolution 2016-03-07-A: Authorizing the Execution of a Reciprocal Agreement on Exchange of Information between the Village of New Baden and the Illinois Department of Revenue. This agreement allows for the confidential sharing of information in reference to the Illinois Retailers' Occupation Tax Act, the Service Occupation Tax Act, the Use Tax Act, and the Service Use Tax Act.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Village Hall Accessibility Ramp Update

Administrator Hemmer provided a recap of the issues with the accessibility ramp. The aluminum accessibility ramp to New Baden Village Hall arrived on February 17, 2016, along with a supervisor from Handi-Ramp to guide the Village's Public Works staff in its installation. However, it quickly became apparent that the ramp did not match the pier locations staked by Hurst-Rosche Engineers, Inc., the contracted designers of the ramp. Other issues also became apparent and indicated that modifications identified during the shop drawing review were not incorporated into the ramp when manufactured. Whether the errors occurred on the manufacturing end, the design end, or a combination of the two, is not immediately apparent to the Village. As a result, the Village rejected the ramp and did not accept delivery. The Village stated its position verbally to on-site representatives of both companies on delivery day and sent a detailed email to contacts at both companies. New Baden had prepared a check to pay for the 50% balance of the ramp cost on delivery, but that check has been held and will not be released to Handi-Ramp until all issues with the ramp are resolved. Mr. Hemmer met with Randy Mitchell of Hurst-Roche on March 3. The solution is to extend the front porch of Village Hall to make a larger landing and to pour new pads attached to existing poured piers where necessary. Handi-Ramp is indicating that some railings were not included in the cost, but Village Staff have shop drawing where they were indicated and there is also an offset from the railing near the drop box. It was also questioned if our Public Works labor will assist again with the installation. Mr. Hemmer asks the Board allow Public Works Commissioner Renth and himself to continue supervising this solution; potentially providing Public Works labor only if it is the last obstacle. The Public Works Department will be removing the railing sections at the front entrance of Village Hall. It was also stated that with the pouring of the landing addition at the front entrance and the aluminum railing to be installed, the west side of the steps would no longer be accessible to the public.

Village Hall Masonry Update: FGM Architects, Inc.

Board members reviewed the Village Hall Masonry Study as prepared by FGM Architects, Inc. FGM estimates the probable construction cost to tuckpoint, remove & replace caulk joints and then seal with water repellant the entire Village Hall building is between $165,000 and $175,000.

Village Hall Masonry Update: FGM Architects, Inc., cont.

Administrator Hemmer stated he has started to look into the USDA Rural Development Grant/Loan Program to find out what type of assistance is available. It also needs to be determined how critical are the repairs. The antennae tower attached to Village Hall is also still in the research process. Ideally, all the projects would be done at the same time. Mr. Hemmer will keep the Board updated as he progresses.

2nd Street Box Culvert

Discussion on the 2nd Street Box Culvert. Administrator Hemmer and Public Works Commissioner Renth recently met with HMG Engineers for a status update. They discussed that the best option was to reduce the size of the box culvert to a 4' x 2.5' as was previously estimated in June 2013. The smaller size saves approximately $100,000 on the installation compared to the 5' x 3' box culvert. Going to the smaller size also allows the installation of the proposed box where the existing one currently is and construct a separate sidewalk overtop as opposed to the 5' x 3' which had to be placed in the roadway due to the vertical and horizontal restrictions of the existing culvert location. With decreasing the height from the existing box by one foot, that also allows the placement of the culvert at a greater slope to achieve a similar hydraulic capacity to the existing box culvert. The new culvert would be comprised of precast sections of concrete. The current cost estimate is $330,000. $300,000 has been budgeted from a number of sources include TIF and Capital Improvements.

Police Dept. In-Car Computers

Chief Meinhardt presented three (3) options for in-car computers based on the current State of Illinois Contract. The current in-car computers are 10-years old and are having operating issues. The bids obtained were for two (2) units, with each police vehicle outfitted with a docking station; the units are shared amongst the police officers. Quotes from CDS Office Technologies are as follows: Panasonic Toughbook 31 ($12,409); Panasonic Toughbook 54 ($10,653); and Panasonic ToughPad G1 ($13,536). Mr. Meinhardt's recommendation is to choose the Toughbook 31.

An amended motion was made by Trustee Mavrogeorge and seconded by Trustee Malina to authorize the purchase of 2 (two) Panasonic Toughbook 31, with 5 (five) docking stations, and installation, not-to-exceed $13,000.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Part-time Police Officer: George Mokriakow

A motion was made by Trustee Mavrogeorge and seconded by Trustee Pettibone to authorize the hiring of part-time police officer George Mokriakow.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Audrey Lane Drainage Improvement Project

Bids for the Audrey Lane Drainage Improvement Project were opened at 10:00 am on March 3, 2016. Three (3) bids at that time: Stutz Excavating from Alton, $46,584; Haier Plumbing from Okawville, $51,620; and Moniger Excavating from Moro, $56,290. After the bid opening, some concerns were noted: a bid was brought in to Village Hall at 10:08 (after the opening) and the project could have been advertised through the Southern Illinois Builders Network (it was only advertised in local newspapers). The budgeted line item for this project is $22,000; this amount was when the project was originally prepared by Rhutasel & Associates. When TWM, Inc. reviewed the project and made changes, the probable cost increased to $34,000. The consensus of the Board is to reject all bids and rebid for a completion

Audrey Lane Drainage Improvement Project, cont.

date this summer, prior to school resuming, and making sure the project is better advertised. This will also have the project carry over to Fiscal Year 2016-2017 Budget.

A motion was made by Trustee Oster and seconded by Trustee Pettibone to reject all bids received on March 3, 2016 for the Audrey Lane Drainage Improvement Project.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Lawn Maintenance 2016 Bid Award: Quality Turf

A motion was made by Trustee Gunn and seconded by Trustee Malina to authorize the low bid award from Quality Turf for the 2016 Lawn Maintenance Contracts for the following areas: Caylin Ridge Detention & Drainage, $43.00 per cut; Water Tower Lot/Poos Drive Area, $16.00 per cut; Ground Storage Tank, $19.00 per cut; Brickyard Lot, $15.00 per cut; and 9 N 2nd St Vacant Lot, $13.00 per cut.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Lawn Maintenance 2016 Bid Award: Richter Lawn Care

A motion was made by Trustee Pettibone and seconded by Trustee Mavrogeorge to authorize the low bid award from Richter Lawn Care for the 2016 Lawn Maintenance Contracts for the following areas: the Large Detention Basin, $32.00 per cut.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Lawn Maintenance 2016 Bid Award: Vasquez Outdoor Services

A motion was made by Trustee Mavrogeorge and seconded by Trustee Pettibone to authorize the low bid award from Vasquez Outdoor Services for the 2016 Lawn Maintenance Contracts for the following areas: Greenmount Cemetery, $90.00 per cut; New Baden City & St. George Cemetery, $60.00 per cut; and the Library/Civic Center, $22.00 per cut.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Lawn Maintenance 2016 Bid Award: Custom Lawn Care

A motion was made by Trustee Gunn and seconded by Trustee Pettibone to authorize the low bid award from Custom Lawn Care for the 2016 Lawn Maintenance Contracts for the following areas: New Baden Community Park, $375.00 per cut.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

Lawn Maintenance 2016 Bid Award: Yard Boys Landscaping & Lawn Services

A motion was made by Trustee Mavrogeorge and seconded by Trustee Malina to authorize the low bid award from Yard Boys Landscaping & Lawn Services for the 2016 Lawn Maintenance Contracts for the following areas: New Baden Maintenance Shed, $40.00 per cut; and the Chamber of Commerce Lot, $30.00 per cut.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried.

White Oaks Subdivision Stop Sign Placement

Clerk Crane and Chief Meinhardt had recently fielded calls regarding the lack of stop signs in the White Oaks Subdivision. Upon investigation, it was noted that none have ever been placed. The consensus of the Board is for placement at the intersection of streets on White Oaks Drive and on Weatherholt Drive at Lilac Court. The ordinance for these stop signs will be considered at the next regular meeting of the Board.

Budget Schedule

Administrator Hemmer presented his proposed Budget Schedule for the Fiscal Year 2016-2017 Budget. The tentative budget will be ready for public inspection on March 28, 2016 after 8:30 a.m. The Public Hearing for the Budget will be on Monday, April 4, 2016 at 6:30 p.m. The Budget will be adopted on Monday, April 18, 2016.

There being no further business brought before the Village Board, a motion was made by Trustee Linthicum and seconded by Trustee Malina to adjourn the meeting.

Ayes: Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.
Nays: None.
Absent: None.
A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:52 p.m.

Teri L Crane, Village Clerk
Approved: March 21, 2016