

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: APRIL 4, 2016

The Regular Meeting of the Village Board met Monday, April 4, 2016, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 p.m.

Prior to the meeting, a public hearing was held for the Fiscal Year 2016-2017 Budget for the Village of New Baden.

**Present and answering to roll call:** Trustees Malina, Oster, Mavrogeorge, Gunn, and Pettibone. **Absent:** Trustee Linthicum. **Staff Members Present:** Village Clerk Crane; Village Administrator Hemmer; Attorney Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Meinhardt; Chief Building & Zoning Official Green; Treasurer Pollmann; EMS Director Gilbert; Park & Rec Coordinator Meinhardt; and Public Works Commissioner Renth.

Reports & Communications:  
IDOT Gateway Rest Area

Village staff recently discovered that the Illinois Department of Transportation (IDOT) has not paid the water bill for the Gateway Rest Area since August of 2015 due to the Illinois budget crisis. New Baden is not unique; IDOT owes a number of various utility bills throughout the State. Administrator Hemmer recently checked with some of our neighbors and they are taking similar action by sending a letter to the State putting them on notice. Mr. Hemmer suggested no further action at this time.

Trustee Linthicum arrived at 7:02 p.m.

Reports & Communications:  
IDNR PARC Grant Program: West End Park

The Village received official notice from the Illinois Department of Natural Resources did not qualify for the Park and Recreational Facility Construction (PARC) Grant Program from FY2014. The Village applied for this grant under Administrator Morani for the West End Park, which would have been located on Village property between North Adams and North Franklin, near the Brickyard Estates Subdivision.

Consent Agenda

A motion was made by Trustee Gunn and seconded by Trustee Pettibone to approve the Consent Agenda, which includes the Minutes from the March 21, 2016, Regular Meeting and authorization of payment of current invoices.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Ordinance 2016-04-04-A: Water Deposit Increase

A motion was made by Trustee Malina and seconded by Trustee Gunn to pass Ordinance 2016-04-04-A: An Ordinance Increasing the Amount of the Utility Deposit. The water/sewer deposit would increase from \$75.00 to \$100.00 and is effective immediately for all new accounts.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

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Resolution 2016-04-04-A: Contract with Eric Hull for Rodeo

A motion was made by Trustee Malina and seconded by Trustee Nielsen to approve Resolution 2016-04-04-A: Authorizing Contract between Village of New Baden and Eric T. Hull for a Rodeo. This resolution authorizes a contract between the Village and Eric Hull for the use of the Village Park for a rodeo on September 16 & 17, 2016. Mr. Hull has asked if he could set-up the rodeo area as early as the Monday before the event and this agreement includes that request. Administrator Hummer has confirmed with the Park and Recreation Director that there will not be a conflict with this request.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Resolution 2016-04-04-B: June Jamboree Parade

A motion was made by Trustee Mavrogeorge and seconded by Trustee Gunn to approve Resolution 2016-04-04-B: Authorizing the June Jamboree Parade on Saturday, June 18, 2016 at 5:00 p.m.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Resolution 2016-04-04-C: Releasing Closed Session Meeting Minutes

A motion was made by Trustee Gunn and seconded by Trustee Oster to approve Resolution 2016-04-04-C: Releasing Closed Session Minutes.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Village Hall Accessibility Ramp

The accessibility ramp was installed the previous week by employees of Handi-Ramp (the manufacturer) and the Village, but there are still issues/concerns. Administrator Hemmer did accept the metal ramp; it was built to the engineers specifications and payment was made to Handi-Ramp. The Village will not pay the change order of \$725.00, approved at the March 21 regular meeting, until the project is complete. Due to the additional concrete pads poured over the top of the piers that were previously poured by Village staff (in the incorrect location based on the stakes placed by the engineers), the ramp sits higher than originally planned. The engineer, Hurst-Rosche Engineers Inc., indicated that they would pour a step and anchor the ramp to the pads with no charge to the Village. Chief Building & Zoning Official Jerry Green has concerns with the installation of the ramp. He plans to do a complete evaluation to submit to the engineers. Some of the ramps legs are meant to be secured on the edge of the concrete pads recently poured, the concrete pads were possibly poured unsatisfactorily on top of the previous concrete piers, and the slope of the ramp is no longer ADA compliant. Marvin Spaeth of Spaeth Welding is working on the drop box alteration to provide full accessibility.

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Antennae Tower at Village Hall

Administrator Hemmer has been working with Warner Communications in regards to the antennae tower. The current plan is to obtain a crane and remove the antennae and top sections, leaving the lower section or two attached. This will give the height needed, without the guy-wires. Estimated cost is about \$3,500 for Warner's work and \$1,800 for a crane; these amounts are in the Fiscal Year 2016-2017 budget. Mr. Hemmer reported that a temporary construction easement will need to be obtained from Good Ol' Days restaurant, next door to Village Hall.

A motion was made by Trustee Pettibone and seconded by Trustee Mavrogeorge to authorize Administrator Hemmer to obtain the services of Warner Communications (approx. \$3,500) and a crane company (approx. \$1,800), not-to-exceed a total of \$6,000.00 for modifications to the existing antennae tower at Village Hall.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Fiscal Year 2016-2017 Budget Update

Administrator Hemmer provided an update on the Fiscal Year 2016-2017 Budget. An additional budget amendment for Fiscal Year 2015-2016 will be on the April 18 Board Meeting; prior to the approval of the new budget. This is necessary to bring all funds into positive territory for the new Fiscal Year and address any large budgetary variances. The EMS Fund has paid back to the General Fund the \$10,000 temporary loan approved in April 2015. The Pool Fund cannot pay back the \$2,000 temporary loan from April 2015. Furthermore, the Pool and the Civic Center Funds will require transfers or loans at the end of this fiscal year to begin Fiscal 2017 with positive balances. Mr. Hemmer projects the Pool Fund to be approximately negative \$18,000 and the Civic Center to be negative \$2,900; he recommends the Pool Fund loans become permanent transfers, while the Civic Center could be a temporary loan.

American Legion Shelter Agreement

Administrator Hemmer has been adapting the shelter agreement obtained from the City of Breese to meet the Village of New Baden's needs in regards to an agreement with the New Baden American Legion for the use of their facility as an emergency shelter. Mr. Hemmer has met with the Legion Commander Wayne Madsen; and will adjust the agreement based on that meeting before sending it to the police and emergency staff for review. One of the Legions concerns is the condition of their parking lot and wanted to know if there was a way the Village could assist in its resurfacing. Attorney Gruenke suggested that the Legion could contact the suppliers of the oil and chip to the Village and possibly purchase them at the same cost as the Village and have the work completed at the same time as the Village's annual oil and chipping of the roads. Mr. Hemmer should have a final copy ready for the May Board meeting.

Audrey Lane Drainage Improvement Project: Request for Bids

As the Board had discussed at the March 7 meeting, the Board will re-bid the Audrey Lane Drainage Improvement Project. This re-bid is due to the prices reflected in the previous bids received and to allow for additional advertisement. Administrator Hemmer has been in contact with the Southern Illinois Builders Association to determine how the Village can list projects with them and reach their members. The re-bids will be opened on April 21, 2016 at 10:00 a.m. and this project is now included in the 2017 budget.

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: APRIL 4, 2016

Audrey Lane  
Drainage  
Improvement Project:  
Request for Bids,  
cont.

A motion was made by Trustee Pettibone and seconded by Trustee Linthicum to authorize the Request for Bids for the Audrey Lane Drainage Improvement Project. Sealed bids will be due on March 3, 2016, by 10:00 a.m. Award consideration will be made at the March 7 meeting and Notice to Proceed given at the March 21 meeting.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

St. Louis University  
Emergency  
Management  
Proposal

Trustee Mavrogeorge opened discussion on the proposal from St. Louis University (SLU) to allow students in Emergency Management Program to complete the New Baden Comprehensive Emergency Management Plan as a student project. Nick Weber, a student in the program, was present and stated his classmates are looking forward to working on the project. Attorney Gruenke requested that an agreement be developed stating that the students would not be compensated for the work done on this project.

Class "E" Liquor  
License: June  
Jamboree

A motion was made by Trustee Mavrogeorge and seconded by Trustee Gunn to approve a Class "E" Liquor License – License by the Day for the New Baden Sons of the American Legion for the June Jamboree to be held on Friday, June 17 and Saturday, June 18, 2016.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Sign Request: June  
Jamboree

A motion was made by Trustee Pettibone and seconded by Trustee Oster to allow the New Baden Chamber of Commerce to place signs for the June Jamboree. The Sign Code states that signs cannot be placed no earlier than twenty-one (21) days prior to the event.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

There being no further business brought before the Village Board, a motion was made by Trustee Linthicum and seconded by Trustee Pettibone to adjourn the meeting.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:37 p.m.

Teri L Crane, Village Clerk  
Approved: April 18, 2016