

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: MAY 16, 2016

The Regular Meeting of the Village Board met Monday, May 16, 2016, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 p.m.

**Present and answering to roll call:** Trustees Malina, Linthicum, Mavrogeorge, and Pettibone. **Absent:** Trustees Oster and Gunn. **Staff Members Present:** Village Clerk Crane; Village Administrator Hemmer; Attorney Gruenke of Bruckert, Gruenke & Long, P.C.; Treasurer Pollmann; Park & Rec Coordinator Meinhardt; Director of EMS Gilbert; and Chief Building & Zoning Official Green.

Casey's General Store Grant

Administrator Hemmer reported that the New Baden EMS also received a \$500 grant from Casey's General Store to assist in the payment of the Stryker Ambulance cot.

Citizen's for a Better Tomorrow: Trailer Violation

Martin and Margie Holtgrave, administrators for the Citizen's for a Better Tomorrow (CBT), were present to discuss the trailer violation letter they received for their personal property located at 9 West Illinois Street. The CBT is a non-profit organization and recycles electronics; a service provided to residents at no charge and which also supports community youth groups with the funds obtained from the recycling of the electronics. Chief Building & Zoning Official Green sent out code violation letters to 40+ residences for various violations prior to the annual Spring Clean-up. The Holtgrave's have violated the Village code by having more than one (1) trailer on their lot. Mr. Holtgrave indicated that the two trailers on that lot are needed to conduct business/process the electronics that are collected as a community service; and without the use of this lot, the CBT will disband and no longer collect electronics. The only structure on the lot, a garage, is used to store items prior to taking them to the recycling center. The other issue is the operation of a business in a residentially zoned area. Mr. Green reiterated at the Board meeting that only one trailer is allowed and a business of this nature cannot be conducted on a residential lot; and the letter received is strictly a warning, a citation has not been issued. Attorney Gruenke provided details on the variance process with which is handled by the Zoning Hearing Office. Mayor Picard stated that the service they provide to the community is huge and she will work with Administrator Hemmer, Attorney Gruenke and Mr. Green to review all options. The Holtgrave's will be in touch with Village Hall to start the variance process.

Trustee Gunn arrived at 7:12 p.m.

Catholic Holy Family Society Donation

Dennis Brandmeyer, President of the Catholic Holy Family Society, presented New Baden EMS Director Allen Gilbert with a \$100 donation from the Nordike Funeral Home Grant for the purchase of a new fax machine.

Park & Recreation Report

Park and Recreation Coordinator Renee Meinhardt presented her report on the May activities. She stated that Kehrer Chevrolet donated \$500 to the baseball/softball program for the purchase of equipment.

Water Quality Report

The Annual Water Quality Report for 2015 is complete. No violations are noted. It is also available on the Village website.

Consent Agenda

A motion was made by Trustee Gunn and seconded by Trustee Linthicum to approve the Consent Agenda, which includes the Minutes from the April 18 and May 2, 2016, Regular Meetings and authorization of payment of current invoices.

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Consent Agenda,  
cont.

**Ayes:** Malina, Linthicum, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried.

Ordinance 2016-05-  
16-A: Resubdivision  
Plat for Eighth  
Addition to White  
Oaks

A motion was made by Trustee Pettibone and seconded by Trustee Gunn to approve Ordinance 2016-05-16-A: Approving the Minor Subdivision Plat for Lot 1 of Eighth Addition to White Oaks. The approval of this resubdivision was recommended by the Plan Commission at their April 12, 2016, meeting, but was contingent on the construction of a sidewalk being installed along the developed lot owned by Roger Fuehne on Weatherholt Drive. This sidewalk has been installed.

**Ayes:** Malina, Linthicum, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried.

Village Hall  
Accessibility Ramp

Administrator Hemmer reported that the ramp supplier, Handi-Ramp and Hurst-Rosche Engineers have been talking and working together. Mr. Hemmer has a conference call scheduled in the hopes of getting a date set for the required adjustments to the ramp.

Village Hall Antennae  
Tower

Administrator Hemmer reported that the temporary construction easement from the property owner to the east was obtained and filed with the County. Mr. Hemmer has been coordinating with Warner Communications, the crane operator, and the Public Works Dept. to set a construction date; unfortunately, the employee at Warner who will handle the work has been unavailable.

Hockey Rink at Park

Administrator Hemmer reported that Village staff met with the paint product company on-site on April 29. While the paint company feels our problems are coming from standing water, they offered to come out in drier weather and reseal problem areas at no cost to the Village. They also stated that the "excessive use" of the rink is causing some of the problems, which is a good thing, meaning it is being used on a regular basis. Meanwhile, Village staff is researching equipment needed to clean the rink. A power washer will be purchased for this purpose and for other uses by the Public Works Dept. It was also discussed to address some of the trees surrounding the hockey rink that continually deposit branches and leaves on the rink surface.

IDOT Water Bill for  
Gateway Rest Area

Administrator Hemmer stated that his recent letter to IDOT roused another phone call from them indicating that our arrangement with IDOT is subject to the State Prompt Payment Act that effectively caps the interest penalty that we may charge IDOT at 1% monthly on invoice amounts 90 days past due and not our typical rate of 10% of the unpaid balance each month. When the time comes, an adjustment can be made to the account to modify the penalties that have been applied.

Greenmount  
Cemetery Fence

Marvin Spaeth is initiating volunteer work at Greenmount Cemetery; similar to the improvements made at the City & St. George Cemetery located along East Hanover Street. His plans include a fence along the front of the cemetery and creating a new center monument with sidewalk leading to the circle drive. Staff has met and had discussions with IDOT and Ameren representatives to determine the location of buried lines near the proposed fence. It has also been

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Greenmount Cemetery Fence, cont.

discovered that the first row of grave plots cannot be used due to proximity to a high-pressure gas line.

Engineering Services Contract with HMG: Amendment #1 to Task Order #1: North Ridge Estates - Phase 2

A motion was made by Trustee Malina and seconded by Trustee Pettibone to approve Amendment #1 to Task Order #1 with HMG Engineers, Inc. for the Preliminary Plat Review of North Ridge Estates Phase 2 developed by Ronald Kalmer. This amendment will increase the scope of work to include two (2) additional reviews of development submittals for North Ridge Estates Phase 2, which includes review of submittals for compliance with Village Subdivision Code, with a letter to report findings. This amendment changes the not-to-exceed amount from \$1,000 to \$2,000.

**Ayes:** Malina, Linthicum, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried.

Part-time EMT: Amy Fernandez

A motion was made by Trustee Pettibone and seconded by Trustee Linthicum to approve the hiring of Amy Fernandez as a part-time EMT with the New Baden Ambulance Service. Ms. Fernandez was interviewed by Administrator Hemmer and EMS Director Gilbert and they recommend her hiring.

**Ayes:** Malina, Linthicum, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried.

Part-time EMT: Tabitha Strickland

A motion was made by Trustee Mavrogeorge and seconded by Trustee Malina to approve the hiring of Tabitha Strickland as a part-time EMT with the New Baden Ambulance Service. Ms. Strickland was interviewed by Administrator Hemmer and EMS Director Gilbert and they recommend her hiring.

**Ayes:** Malina, Linthicum, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried.

Committee Assignments

Mayor Picard stated that there would be two (2) changes to standing committees of the Village Board for Fiscal Year 2016-2017: Trustee Pettibone will go from the Personnel Committee to the Public Safety Committee and Trustee Malina will go from the Public Safety Committee to the Personnel Committee.

North County Line Road/ North Clinton Street Issues

Mayor Picard placed a phone call to Chief Meinhardt (who was unavailable to attend the meeting due to training) to obtain his input on the issues on North County Line Road. The main concerns that have been brought to the Village's attention pertain to Parking, Speeding and Children at Play. Parking is allowed on the street and the speed limit is 25 mph in village limits. There are pros and cons to allowing parking. Director Gilbert (who resides on North Clinton Street) has asked for the "Children at Play" signs, similar to what have been used elsewhere in the village. Discussion ensued on the best way to approach these issues. It was the consensus of the Board to start with signage, both "Children at Play" and "Radar Enforced". The parking situation will not be changed at this time.

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: MAY 16, 2016

Storm Water  
Management/  
Drainage

Administrator Hemmer reported that the recent rainstorms have led to a number of complaints and issues about drainage. He noted that one issue was alleviated by the resident clearing the drain on their property. Other areas of concern were noted on Thouvenot Lane, Cedar Street and Peach Lane. Mr. Hemmer reviewed recent research into the Village's responsibilities (as conducted by previous Village Administrators), as well as the property owners' rights and responsibilities, concerning stormwater. He also noted numerous instances of drainage or right of way encroachment by residents; some of whom have complained about issues. Mr. Hemmer contacted HMG Engineers in an effort to develop an overall stormwater plan. At some point, he would like to host a Town Hall Meeting regarding drainage; which would include reiterating everyone's rights and responsibilities and then discuss specific trouble areas. It was also stated that the Public Works Dept. could do seasonal maintenance of problem areas.

There being no further business brought before the Village Board, a motion was made by Trustee Gunn and seconded by Trustee Malina to adjourn the meeting.

**Ayes:** Malina, Linthicum, Mavrogeorge, Gunn, Pettibone.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 8:12 p.m.

Teri L Crane, Village Clerk  
Approved: June 6, 2016