

## REGULAR MEETING OF THE VILLAGE BOARD MINUTES: JUNE 6, 2016

The Regular Meeting of the New Baden Village Board met Monday, June 6, 2016, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 p.m.

**Present and answering to roll call:** Trustees Malina, Linthicum, Oster, Gunn, and Pettibone. **Absent:** Trustee Mavrogeorge. **Staff Members Present:** Village Clerk Crane; Village Administrator Hemmer; Attorney Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Meinhardt; Park & Rec Coordinator Meinhardt; Director of EMS Gilbert; Chief Building & Zoning Official Green; and Public Works Commissioner Renth.

### Fireworks in the Village

Chief Meinhardt addressed the use of fireworks for this upcoming 4<sup>th</sup> of July Holiday. Every year the Police Dept. receives complaints on the legality of fireworks and issues when they become a nuisance, Chief Meinhardt wanted the thoughts of Village Board members on how to proceed. It was the consensus of the Board, at the recommendation of Chief Meinhardt, to continue enforcing as the police have done in the past. Residents are encouraged to use good judgement when setting off fireworks, be considerate of your neighbors and the timing of all fireworks.

### Plan Commission Meeting Minutes

Board members reviewed the Plan Commission minutes from their meeting held on May 10, 2016. Action will be taken on a one item at this meeting; the other two topics are tabled until a later date.

### Consent Agenda

A motion was made by Trustee Gunn and seconded by Trustee Linthicum to approve the Consent Agenda, which includes the Minutes from the May 16, 2016, Regular Meeting and authorization of payment of current invoices.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

### Ordinance 2016-06-06-A: Changing the Zoning Classification of Property Located at 700 North County Line Road from "A" to "SR-1"

Trustee Malina to pass Ordinance 2016-06-06-A: Changing the Zoning Classification of Property Located at 700 North Clinton County Line Road from "A" (Agricultural) to "SR-1" (Single-Family Residential). The property is owned by Ronald Kalmer of RWK Building & Remodeling Co. He plans to develop this ground as North Ridge Estates Phase 2. This property was annexed into the Village at the April 18, 2016 meeting. This zoning change was recommended by the Plan Commission at a public hearing held on May 10, 2016.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

### Ordinance 2016-06-06-B: Prevailing Rate of Wages

A motion was made by Trustee Pettibone and seconded by Trustee Gunn to pass Ordinance 2016-06-06-B: Prevailing Rate of Wages. The municipalities are required to pass an ordinance each June. The exhibit provided is only current through July 2015 due to the state of affairs in the Illinois legislature.

**Ayes:** Malina, Oster, Gunn, Pettibone.

**Nays:** Linthicum.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

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Village Hall  
Accessibility Ramp

Administrator Hemmer reported that Handi-Ramp, the ramp supplier, estimates two workers are needed for 6-8 hours to complete repairs to the ramp and they will send the parts required along with detailed instructions. Mr. Hemmer has provided this information to Hurst-Rosche Engineers, but they have not yet committed to providing the labor. Mayor Picard inquired on landscaping to hide the ramp; Mr. Hemmer is looking into that along with placing planters on the unusable porch steps.

Village Hall Antennae  
Tower

Administrator Hemmer reported a project coordination meeting was held on May 26. The work is scheduled to begin on June 13, to be completed on June 14; these dates are dependent on weather conditions.

Hickory Street Closure:  
St. George Parish  
Picnic

A motion was made by Trustee Gunn and seconded by Trustee Malina to approve the closure of Hickory Street for the St. George Parish picnic on Saturday, August 13, 2016.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Class "E" Liquor  
License: St. George  
Church Parish Picnic

A motion was made by Trustee Linthicum and seconded by Trustee Oster to approve a Class "E" Liquor License – License by the Day for the St. George Parish Picnic to be held on Saturday, August 13, 2016.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Sign Request: St.  
George Parish Picnic

A motion was made by Trustee Linthicum and seconded by Trustee Malina to allow St. George Parish to post signs for the annual picnic. Village Sign Regulations state that signs cannot be placed no earlier than twenty-one (21) days prior to the event.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

MFT Maintenance FY  
2016

Fiscal Year 2016 MFT Maintenance bids were due on June 6, 2016. Bids were as follows: for Bituminous Materials (HFE-150): Mike Maedge Trucking, Inc., \$26,289.90 (\$321.00/ton), JTC Petroleum, \$24,929.54 (\$304.39/ton) and Don Anderson Co., Inc., \$24,733.80 (\$302.00/ton); for Seal Coat Aggregate and Crushed Stone (CA-15): Mike Maedge Trucking, Inc., \$15,131.25 (\$13.45/ton), Beelman Truck Co., Inc., \$14,220.00 (\$12.64/ton) and SC Transport, \$14,613.75 (\$12.99/ton).

A motion was made by Trustee Pettibone and seconded by Trustee Gunn to accept the low bid of \$26,289.90 from Don Anderson Co., Inc. for Bituminous Materials, furnished and applied.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

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MFT Maintenance FY 2016, cont.

A motion was made by Trustee Pettibone and seconded by Trustee Gunn to accept the low bid of \$14,220.00 from Beelman Truck Co., Inc. for Seal Coat Aggregate (CA-15), furnished and delivered.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

2006 Maroon Chevy Impala Police Car Engine Replacement

Chief Meinhardt obtained estimates regarding the engine replacement in the 2006 maroon Chevy Impala Police car. The engine will be diagnosed before it is replaced in full; it is not known what happened to cause its failure. If the engine does not need to be replaced, other repairs will be made. Administrator Hemmer and Chief Meinhardt feel the car will still be useful; the engine replacement may extend the municipal life of the vehicle, although perhaps not as an effective police department vehicle but possibly as a fleet vehicle for Village use. Based on the option of new motors, the lowest bid was from Kehrer Chevrolet; Chief Meinhardt indicated they wanted the business so they greatly reduced the labor cost. Bids were:

<u>COMPANY</u>	<u>LOCATION</u>	<u>PARTS</u>	<u>LABOR</u>	<u>MISC COSTS</u>	<u>TOTAL</u>
Carl's 4x4	Bartelso	\$3,618.87	\$1,615.00	\$50.00	\$5,283.87
Mike's Automotive	Millstadt	\$3,490.17	\$1,530.00	\$364.47	\$5,384.64
Mike's Opt #2	Used Motor	\$1,850.00	\$1,530.00	\$364.47	\$3,744.47
Stein Automotive	Belleville	\$3,125.00	\$1,504.00	\$515.00	\$5,144.00
Kehrer Chevrolet	New Baden	\$3,000.00	\$450.00	\$350.00	\$3,800.00
Friedrich Auto	Belleville	\$3,605.00	\$1,235.00	\$0.00	\$4,840.00

A motion was made by Trustee Linthicum and seconded by Trustee Oster to accept the low bid of \$3,800.00 from Kehrer Chevrolet for the engine replacement in the maroon 2006 Chevy Impala Police car. The new engine will have a 3-year warranty, 100,000-mile parts and labor.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Personnel Committee: Hiring of 6<sup>th</sup> Full-time Police Officer

The Personnel Committee held a meeting prior to the regular meeting of the Board on June 6. Discussion concerned the hiring of a 6<sup>th</sup> full-time police officer and included: hiring of a new police officer timeline, qualifications for the new police officer, and power shift description – Memorandum of Understanding (MOU) with the Police Department Collective Bargaining Agreement. The hiring of an additional officer will cut down significantly on the use of part-time officers. The MOU has been prepared and is currently being reviewed by the members of the Police Union.

A motion was made by Trustee Gunn and seconded by Trustee Pettibone to authorize the advertisement for a 6<sup>th</sup> full-time Police Officer for the Village of New Baden.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

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### EMS Ambulance Billing Approach

Administrator Hemmer and EMS Director Gilbert met with a representative of Andres Medical Billing (AMB) after researching other Ambulance departments in the area and other billing companies. Board members received the AMB presentation in their packets. Mr. Hemmer and Mr. Gilbert like the overall approach to ambulance billings for the following reasons: 1) regulatory compliance; 2) standard coding; and 3) reduction of workload. They chose AMB for the following reasons: 1) the fee is based on collections and is on the low end of the ones that were researched; 2) coordination with the EMS existing software (TriTech); 3) larger network to assist with collections; 4) seamless integration with our customers; 5) access to training; and 6) report generating elements. The cost for AMB is 6% of all fees collected. All EMS billed ambulance runs would go through them. This would mean that of the Village's budgeted 2017 billings, about \$12,000 would be the cost; the 6% fee to keep the Village in compliance and up to date on codes seems well worth the cost. AMB is offering a one-year contract at the rate of 6%; if this is something that does not work out or the Village would like to go with another company, the Village is not committed long term. If the Village could request bids for the ambulance billings, bids may not reflect the same rate from AMB or the other companies may request a longer contract. The consensus of the Board was in favor of the one-year contract with AMB at the rate of 6%. Attorney Gruenke will review the contract and the Board will consider at a future Board meeting.

### North Ridge Estates Phase 2 Plat Review Fees

Administrator Hemmer reported that the Village's ordinances and plat review procedures require actual review costs to be paid by the developer/subdivider in addition to the Village's required fees. The information on the review fees was presented to the plat applicant. The North Ridge Estates Phase 2 Preliminary Plat was reviewed by HMG Engineers, Inc. while Lyndon Joost was Administrator and again by Mr. Hemmer. The initial HMG cost was about \$823 at the end of 2015. However, the Ronald Kalmer of RWK Building & Remodeling, the property owner, then submitted a "new" plat to the Village in February and again in May. Each plat has had significant deficient items that the submitting engineer, Netemeyer Engineering Associates, Inc., had not corrected from the previous review(s). Mr. Hemmer had a meeting with Mr. Kalmer and his engineers, and he believes that the plat can now go to the Plan Commission.

Total review costs now stand at \$2,000; an amended task order with HMG was approved by the Board at the May 16 regular meeting. Mr. Kalmer is asking if the Village will consider sharing in this cost. The consensus of the Board is to make Mr. Kalmer responsible for the additional fees; Administrator Hemmer will be in contact with Mr. Kalmer to inform him of the decision.

### North 2<sup>nd</sup> Street Box Culvert Removal & Replacement Project Bids

Bids for the North 2<sup>nd</sup> Street Box Culvert Removal and Replacement Project were due on June 2, 2016. Bids were as follows: Gelly Excavating & Construction, \$254,896.00; KRB Excavating, Inc., \$292,200.00; Stutz Excavating, Inc., \$292,941.10; S. Shafer Excavating, Inc., \$297,112.28; Korte & Luitjohan Contractors, Inc., \$309,095.00; Haier Plumbing & Heating, Inc., \$323,702.50; D.W. Mertzke General Contractors, \$327,788.00; and Lake Contracting, Inc., \$329,776.00. HMG Engineer's, Inc. estimated the cost to be \$340,167.00. HMG explained that the major difference between their estimate and the bidders was the unit price of the box culvert. In contacting material suppliers to come up with the estimated cost of the culvert, HMG was quoted \$200 per foot for manufacturing and delivery; with an estimated installed unit price of \$280 per foot from the material quote plus estimated labor and overhead that was anticipated the contractor would add. Gelly Excavating and Construction's bid has an installed price of \$211 per for for the box culvert; this resulted in a \$46,230.00 difference from HMG's estimate and the resulting bid price.

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North 2<sup>nd</sup> Street Box  
Culvert Removal &  
Replacement Project  
Bids, cont.

A motion was made by Trustee Malina and seconded by Trustee Linthicum to accept the low bid of \$254,896.00 from Gelly Excavating & Construction for the North 2<sup>nd</sup> Street Box Culvert Removal and Replacement Project. Administrator Hemmer reported difficulties in obtaining temporary construction easements from surrounding property owners; he will continue to work with those residents.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Executive Session

A motion was made by Trustee Gunn and seconded by Trustee Oster to recess the meeting to Executive Session to discuss Probable Litigation 5 ILCS 120/2(c)(11).

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried and the meeting adjourned to Closed Session at 7:47 p.m.

Meeting reconvened at 8:08 p.m.

There being no further business brought before the Village Board, a motion was made by Trustee Malina and seconded by Trustee Oster to adjourn the meeting.

**Ayes:** Malina, Linthicum, Oster, Gunn, Pettibone.

**Nays:** None.

**Absent:** Mavrogeorge.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 8:08 p.m.

Teri L Crane, Village Clerk

Approved: June 20, 2016