

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: OCTOBER 17, 2016

The Regular Meeting of the New Baden Village Board met Monday, October 17, 2016, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 p.m.

Announcements

Administrator Hemmer reported that the Southwestern Illinois Chapter of the American Planning Agency is hosting a Citizen Planners Workshop on October 26, from 6-8 pm at the O'Fallon Public Safety Building. Mr. Hemmer encouraged interested Trustees and members of the Plan Commission to attend.

Audit Report: Fiscal Year 2015/2016

Dean Salvatore, of Scheffel Boyle, Certified Public Accounts, was present to review the Fiscal Year 2015-2016 Audit Report.

Non-Highway Vehicles on Village Streets

Police Chief Meinhardt stated that the Police Department would be enforcing the non-highway vehicle code on the Fall Village Wide Yard Sale on October 22 and again during trick-or-treating on Halloween. He reported that the only non-highway vehicles permitted to be on the streets are those that have passed all requirements that were established in Ordinance 2013-06-03-A.

Park & Rec Report

Park and Rec Coordinator Meinhardt presented her quarterly report.

**Present and answering to roll call:** Mayor Picard, Trustees Malina, Linthicum, Mavrogeorge, Pettibone, and Zurliene. **Absent:** Trustee Oster. **Staff Members Present:** Village Clerk Crane; Village Administrator Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Meinhardt; Chief Building & Zoning Official Green; Public Works Commissioner Renth; Park & Rec Coordinator Meinhardt; and Treasurer Pollmann

Consent Agenda

A motion was made by Trustee Linthicum and seconded by Trustee Malina to approve the Consent Agenda, which includes the Minutes from the October 3, 2016, Regular Meeting and authorization of payment of current invoices.

**Ayes:** Malina, Linthicum, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried.

Ordinance 2016-10-17-A: Sale of Surplus Vehicle (2000 Chevy Tahoe)

A motion was made by Trustee Mavrogeorge and seconded by Trustee Malina to approve Ordinance 2016-10-17-A: Authorizing the Sale of Surplus Vehicle (2000 Chevy Tahoe). Sealed bids are due by 2:00 p.m. on Wednesday, September 16, 2015. This gray 2000 Chevy Tahoe was originally seized by the Police Department and then used for various police purposes. The ordinance authorizes Administrator Hemmer to direct the sale of the property; which is believed to be the most effective way to sell it, rather than at auction.

**Ayes:** Malina, Linthicum, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster.

A majority of the Board voting aye, the motion carried.

2016 Tax Levy Estimates

The Finance Committee met on October 10 to review 2015's final extensions and consider various scenarios for 2016. These scenarios included levies to: 1) keep the extension amount the same, 2) covering all expenses, 3) a 10% increase, and 4) an increase under 4.99%. The St. Clair County Ambulance SSA levy and

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Caylin Ridge levy were considered along with the prepared Library Levy. The Finance Committee chose to recommend the scenario of a 4.50368% increase. The consensus of the Board approves the levy amounts; and Mayor Picard made the public announcement of those estimates. The next step will be to approve an ordinance setting these levy amounts at least 20 days after the announcement approval, but in time to have the levy filed with the County Clerk by the last Tuesday in December. If the levy is less than a 5% increase over the prior year's extension, which is the proposed amount, no truth in taxation public hearing is required and no further notice is needed.

Trustee Oster arrived at 7:22 p.m.

Clinton County  
Contracts for  
Ambulance Service:  
SSA 7

A motion was made by Trustee Pettibone and seconded by Trustee Mavrogeorge to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 7, the Village of Damiansville, for \$15,022.00.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Clinton County  
Contracts for  
Ambulance Service:  
SSA 8

A motion was made by Trustee Mavrogeorge and seconded by Trustee Pettibone to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 8, the Village of Albers, for \$39,495.00.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Clinton County  
Contracts for  
Ambulance Service:  
SSA 9

A motion was made by Trustee Zurliene and seconded by Trustee Pettibone to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 9, the Village of New Baden, for \$69,500.00.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Clinton County  
Contracts for  
Ambulance Service:  
SSA 10

A motion was made by Trustee Linthicum and seconded by Trustee Malina to approve the Contract for Ambulance Service with Clinton County in Special Service Area (SSA) 10, the Un-incorporated Areas of Lookingglass Township, for \$49,969.00.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Hiring of 3<sup>rd</sup> Full-Time  
Paramedic

The Finance Committee discussed the hiring of a third full-time paramedic at their meeting on October 10. Estimated savings, should other aspects (such as availability of part-time paramedics) remain the same, range from about \$3,500 to \$15,000. The range is highly dependent on the level of insurance benefits (single vs. family coverage) that the new hire selects. The Committee

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Hiring of 3<sup>rd</sup> Full-Time Paramedic, cont.

recommends the hiring process continue. This will include Director Gilbert and Administrator Hemmer developing a list of qualifications, job description, and schedule and then advertising for the position. The consensus of the Board was to move forward, no action taken.

Appointment:  
Additional Freedom of Information Act (FOIA) Officer

A motion was made by Trustee Mavrogeorge and seconded by Trustee Malina to appoint Jessica Damm, Village support staff, as an additional Freedom of Information Act (FOIA) Officer. While Mrs. Damm splits her time between Village hall and the Police Department, she handles all of the Police Department's FOIA requests. The Village Board must appoint her as a FOIA officer, in addition to Clerk Crane, in order for her to supply requested documents. She has recently attended training provided by the Clinton County State's Attorney's office and will also complete the required FOIA training provided by the State.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

There being no further business to be brought before the Village Board, a motion was made by Trustee Malina and seconded by Trustee Linthicum to adjourn the meeting.

**Ayes:** Malina, Linthicum, Oster, Mavrogeorge, Pettibone, Zurliene.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:27 p.m.

Teri L Crane, Village Clerk  
Approved: November 7, 2016