

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: NOVEMBER 21, 2016

The Regular Meeting of the New Baden Village Board met Monday, November 21, 2016, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 p.m.

Public Works  
Commissioner Report

Public Works Commissioner Renth provided his quarterly report. His reported included an update on the leak at the Legion Memorial Swimming Pool.

Zoning Hearing  
Officer Decision

The Decision from the Zoning Hearing Officer (ZHO) from the the Public Hearing on November 9, 2016 was presented to the Board. The Village Board will review the decision. Within twenty-one (21) days after the Zoning Hearing Officer's decision, the Village Board, upon majority vote, may exercise the power of administrative review of any Hearing Officer decision on an application for an appeal or variance. Upon adoption of the motion to exercise the power of review, the Board may act on the matter directly or first refer the matter to committee.

**Present and answering to roll call:** Mayor Picard, Trustees Malina, Linthicum, Pettibone, and Zurliene. **Absent:** Trustees Oster and Mavrogeorge. **Staff Members Present:** Village Clerk Crane; Village Administrator Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Police Chief Meinhardt; Chief Building & Zoning Official Green; Public Works Commissioner Renth; EMS Director Gilbert; and Treasurer Pollmann.

Consent Agenda

A motion was made by Trustee Pettibone and seconded by Trustee Linthicum to approve the Consent Agenda, which includes the Minutes from the November 21, 2016, Regular Meeting and authorization of payment of current invoices.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Ordinance 2016-11-  
21-A: Amending  
Zoning Code for  
Trailers, Travel  
Trailers and  
Recreational Vehicles

A motion was made by Trustee Pettibone and seconded by Trustee Malina to approve Ordinance 2016-11-21-A: Amending the Village of New Baden Zoning Code Regarding Trailers, Travel Trailers and Recreational Vehicles. This ordinance is based on the recommendation of the Plan Commission who met July 12, 2016; it allows for two (2) such trailers per lot, providing that only one (1) is a camper, travel trailer, watercraft trailer, or recreational vehicle.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Resolution 2016-11-  
21-A: Regulating  
Reimbursement of all  
Travel, Meal &  
Lodging Expenses

A motion was made by Trustee Zurliene and seconded by Trustee Pettibone to approve Resolution 2016-11-21-A: Regulating the Reimbursement of all Travel, Meal and Lodging Expenses of Officers and Employees. This resolution includes the Village's policy and the reimbursement form to be used as a result of a State mandate that will go into effect in 2017. All municipalities must have an expense policy in place or all expenses will require Board approval. This policy adopts lodging and meal and incidental expense per diem rates for a given area from the General Services Administration website and the Internal Revenue Service mileage rate. All major travel, training, and conference plans will still be required to be identified for inclusion in our annual budget.

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Resolution 2016-11-21-A: Regulating Reimbursement, cont.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Police Department Vehicle Updates

Administrator Hemmer reported that the used Clinton County Sheriff's Department Ford Crown Victoria, which Chief Meinhardt has identified to acquire with the insurance settlement from the vehicle accident in August 2016, should be available in January 2017 from the County. Unfortunately, the remaining 2006 Chevy Impala is now presenting transmission issues as well. Chief Meinhardt discussed the issue with a transmission repair shop and the diagnosis is to replace the transmission. The consensus of the Police Department is that the car may be unsafe to rely upon for police duty and will be the next vehicle to be replaced.

EMS Department Electronic Patient Care Reporting Update

The ESO Solutions, Inc program has been installed at the EMS Department. However, the Bluetooth capabilities of the existing EMS laptop are not sufficient. EMS Director Gilbert has purchased a low-cost tablet and durable case to provide a solution. Administrator Hemmer anticipated this expense to be no more than \$800 and the funds can be found within the department's budget.

Water System Telemetry Hardware

Administrator Hemmer mentioned, in reference to Commissioner Renth's Public Works Department report, that there have been some failures in the water system technology communicating from Village Hall to the ground storage tank booster pump house. Mr. Hemmer approved the purchase and replacement of new equipment to get the ground storage tank back in operation. There is a \$2,618.40 equipment purchase, plus installation and a monthly fee. The cost was within Mr. Hemmer's spending authority of \$5,000.

Cancel Regular Board Meeting

A motion was made by Trustee Linthicum and seconded by Trustee Malina to approve the cancelation of the Regular Meeting of the Village Board to be held on Monday December 19, 2016.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Gelly Excavating & Construction: Pay Request #1: North 2<sup>nd</sup> Street Box Culvert

A motion was made by Trustee Malina and seconded by Trustee Pettibone to authorize Pay Request #1 for \$128,111.25 from Gelly Excavating & Construction for the North 2<sup>nd</sup> Street Box Culvert. Administrator Hemmer asked that this first pay request be accelerated because of the use of TIF funding. This approved amount is approximately one-half on most quantities. The budgeted construction amount for the project was \$333,200, but the contracted bid amount came in significantly lower at \$254,896. HMG Engineers, Inc. has also submitted a bill for this project.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

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TIF #1 Surplus  
Distribution

No discussion. Significant changes to be made since the document was prepared. Tabled until the next meeting.

Engineering Services  
Contract with Horner  
& Shifrin, Inc.: Task  
Order #3: Tank  
Inspection & Painting  
of the Elevated Water  
Tower and the  
Ground Storage  
Water Tank

A motion was made by Trustee Malina and seconded by Trustee Linthicum to approve Task Order #3 with Horner & Shifrin, Inc. for the Tank Inspection and Painting Bid Specification Preparation of the Elevated Water Tower and the Ground Storage Water Tank, not-to-exceed \$32,000. This is a FY 2016-2017 budgeted project in the water fund. When Wisper ISP technicians installed their antennae on the elevated water tower in 2013/14, it was noted there was damage requiring repair. Administrator Hemmer discussed the project with three of the Village's pre-qualified engineers. Horner & Shifrin provided the lowest cost proposal for the project. Public Works Commissioner Renth had a concern about the number of inspections during painting, so the potential for additional inspections is included in the amount. HMG's proposal was for a not-to-exceed cost of \$40,000. The project will occur in two phases, with either the tower or tank painted in either the Spring or Fall; this schedule will avoid peak water demand times.

**Ayes:** Malina, Linthicum, Zurliene.

**Abstain:** Pettibone.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Liability Insurance  
Policy 2016-2017:  
Property/Casualty

A motion was made by Trustee Malina and seconded by Trustee Pettibone to authorize the renewal proposal from Illinois Counties Risk Management Trust (ICRMT) for Property/Casualty Insurance, not to exceed \$70,224.00. This policy is effective from December 1, 2016 to December 1, 2017.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

Liability Insurance  
Policy 2016-2017:  
Workers'  
Compensation

A motion was made by Trustee Pettibone and seconded by Trustee Zurliene to authorize the proposal received from Illinois Public Risk Fund (IPRF) for Workers' Compensation, \$34,895. This policy is effective from January 1, 2017 to January 1, 2018.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried.

There being no further business to be brought before the Village Board, a motion was made by Trustee Malina and seconded by Trustee Linthicum to adjourn the meeting.

**Ayes:** Malina, Linthicum, Pettibone, Zurliene.

**Nays:** None.

**Absent:** Oster, Mavrogeorge.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:23 p.m.

Teri L Crane, Village Clerk

Approved: December 5, 2016