

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: SEPTEMBER 18, 2017

The Regular Meeting of the New Baden Village Board met Monday, September 18, 2017, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 p.m.

Present and answering to roll call: Mayor Christy Picard; Trustees Bill Malina, Jerry Linthicum, Jordan Pettibone, Taylor Zurliene, and Randy Joe Linthicum.

Absent: Trustee Bob Oster. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief Building & Zoning Official Jerry Green; Public Works Commissioner Ronald V. Renth; EMS Director Allen Gilbert; Treasurer Tom Pollmann; and Kent Schwierjohn of HMG Engineers, Inc.

Audit Report: Fiscal Year 2016/2017

Dean Salvatore of Scheffel Boyle, Certified Public Accounts, was present to review the Fiscal Year 2016-2017 Audit Report.

Chief Building & Zoning Official Report

Jerry Green, Chief Building and Zoning Official, submitted his year to date report.

Public Safety Committee Report/ Minutes

Report of the minutes from the September 11, 2017, Public Safety Committee were presented.

Personnel Committee Report/ Minutes

Report of the minutes from the September 13, 2017, Personnel Committee were presented.

Consent Agenda

A motion was made by Trustee Zurliene and seconded by Trustee J. Linthicum to approve the Consent Agenda, which includes authorization of payment of current invoices. Minutes from the September 5, 2017 Regular Meeting will be presented at the next Board meeting.

Ayes: Malina, J. Linthicum, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Oster.

A majority of the Board voting aye, the motion carried.

Part-time EMT Basic: Erica Verheggen

A motion was made by Trustee Pettibone and seconded by Trustee J. Linthicum to approve the hiring of Erica Verheggen as a part-time EMT with the New Baden Ambulance Service.

Ayes: Malina, J. Linthicum, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Oster.

A majority of the Board voting aye, the motion carried.

Trikote, LLC: Pay Request #5/Final – Elevated Water Tower Project

A motion was made by Trustee Zurliene and seconded by Trustee Malina to authorize Pay Request #5 and Final for \$29,200 from Trikote, LLC, for the Elevated Water Storage Tank repair and repainting project. This completes the elevated project. Public Works Commissioner Renth and Administrator Hemmer will meet with the engineer, Horner & Shifrin, Inc., later this month to begin the process for the ground storage tank.

Ayes: Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: None.

A majority of the Board voting aye, the motion carried.

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Jillian Drive & Mandy Lane Drainage Improvements Project Bid Award

The bids for the Jillian Drive and Mandy Lane Drainage Improvements Project were opened on Wednesday, September 13, 2017 at 2:00 p.m. with 10 (ten) bids received. The two lowest bidders (JGS Uncovers and Groundworks Contracting, Inc.) had significant deficiencies with their submitted bids. HMG Engineers, Inc. provided to the Board a review letter that details the lowest bids and the issues with those bids. Administrator Hemmer recommends the Village award the project to the lowest responsible bidder (the bidder that provided the requested guarantees and unambiguous information), Korte & Luitjohan for \$43,054.00. The engineer's estimate of probable cost was \$44,114.50.

A motion was made by Trustee Pettibone and seconded by Trustee Zurliene to disqualify the two lowest bidders, JGS Uncovers and Groundworks Contracting, Inc., and authorize the lowest responsible bidder, Korte Luitjohan, for \$43,054.00 for the Jillian Drive and Mandy Lane Drainage Improvements Project.

Ayes: Malina, J. Linthicum, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Oster.

A majority of the Board voting aye, the motion carried.

Zion United Church of Christ: Wine Tasting at Festival of Trees

An omission from the agenda. Leanne McDonald, representing Zion United Church of Christ, provided a letter requesting a Special Event Liquor License for Zion UCC to host a wine tasting in conjunction with the Festival of Trees, which is held at St George Community Life Center, 317 East Maple Street, on Friday, November 17, 2017. Consensus of the Board agreed to the issuance of a Special Events Liquor License to Zion UCC. This will be considered at the next Regular meeting.

New Member Workshop

Attorney Gruenke presented information on the Freedom of Information Act (FOIA) and State Officials and Employees Ethics Act as part of his New Member Workshop.

There being no further business to be brought before the Village Board, a motion was made by Trustee J. Linthicum and seconded by Trustee Malina to adjourn the meeting.

Ayes: Malina, J. Linthicum, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Oster.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:41 p.m.

Teri L Crane, Village Clerk
Approved: October 2, 2017