

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: MARCH 5, 2018

The Regular Meeting of the New Baden Village Board met Monday, March 5, 2018, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 pm.

**Present and answering to roll call:** Mayor Picard, Trustees Bill Malina, Jerry Linthicum, Bob Oster, Jordan Pettibone, Taylor Zurliene, and Randy Joe Linthicum. **Absent:** None. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief of Police Scott Meinhardt; Public Works Commissioner Ronald V. Renth; EMS Director Allen Gilbert; Treasurer Tom Pollmann; and Chief Building & Zoning Official Jerry Green.

Safe Schools & Healthy Students Presentation

Chief Meinhardt stated that the Mascoutah Police Department is hosting a presentation at the Mascoutah High School entitled "Safe Schools and Healthy Students" by Lt. Col. Dave Grossman on March 18.

Finance Committee Meeting Minutes

Village Board members reviewed the minutes of the February 22 Finance Committee meeting. The final meeting is scheduled for March 8, 2018, as the committee finalizes the Fiscal Year 2018-2019 Budget.

Ambulance SSA Report

Board members reviewed Administrator Hemmer's compiled report that was discussed at the February 21 New Baden Ambulance Special Service Areas (SSA) meeting.

Consent Agenda

A motion was made by Trustee R. Linthicum and seconded by Trustee Malina to approve the Consent Agenda, which includes the Minutes from the February 5 and February 20, 2018, Regular Meetings, and authorization of payment of current invoices. The agenda had the minutes incorrectly listed as January 19 and February 5.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Executive Session

A motion was made by Trustee Pettibone and seconded by Trustee Zurliene to recess the meeting to Executive Session to discuss Specific Personnel, 5 ILCS 120/2(c)(1).

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried and the meeting adjourned to Closed Session at 7:02 p.m.

Meeting reconvened at 7:17 p.m.

**Present and answering to roll call:** Mayor Picard; Trustees Malina, J. Linthicum, Oster, Pettibone, Taylor Zurliene, and R. Linthicum. **Absent:** None. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief of Police Scott Meinhardt; Public Works Commissioner Ronald V. Renth; EMS Director Allen Gilbert; Treasurer Tom Pollmann; and Chief Building & Zoning Official Jerry Green.

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Ordinance 2018-03-05-A: Amending Motor Vehicle Schedules "C" & "E" Regarding Parking Regulations

A motion was made by Trustee Zurliene and seconded by Trustee Malina to authorize Ordinance 2018-03-05-A: Amending Motor Vehicle Schedules "C" and "E" Regarding Parking Regulations within the Village. As discussed at the February 20 Regular Meeting, the amended schedules remove parking on the west side of North 1st Street to allow ambulances to better back into the ambulance bays. Other changes are either removing the "No Parking" restriction or changing the schedule to match existing signage in the community.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Resolution 2018-03-05-A: Maintenance of Streets & Highways by Municipality under the Illinois Highway Code

A motion was made by Trustee Pettibone and seconded by Trustee Zurliene to approve Resolution 2017-03-05-A: Maintenance of Streets and Highways by Municipality under the Illinois Highway Code (Motor Fuel Tax for FY 2018-2019) for \$77,800.00. This includes resealing, patching and street repair, culverts and storm sewer, sidewalk and curbing improvements, and snow and ice control.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Accounting Manager (Executive Session)

A motion was made by Trustee Zurliene and seconded by Trustee Oster to authorize the hiring of Casey Pierce as Accounting Manager at \$25.00 per hour.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Executive Session Action Regarding Specific Employee

No action taken.

Wage Adjustments for Non-Union Employees

A motion was made by Trustee Pettibone and seconded by Trustee Oster to authorize wage adjustments per the Wage Adjustments Memo prepared by Administrator Hemmer, effective May 1, 2018. A base salary increase of 2.6% to the following non-union employees: Police Chief, Commissioner of Public Works, Village Collector, and Deputy Clerk. A new hourly rate for the following: Director of EMS, \$18.42; Senior Full-time Paramedic, \$15.53; Part-time EMT, \$11.08; and Part-time Paramedic, \$13.13. Mr. Hemmer recommended no increase to the positions of part-time Clerk & Police clerical staff, custodian, or crossing guard. Mr. Hemmer excluded himself due to budgetary constraints and that he will receive a 3% step increase in February 2019.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

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Lawn Maintenance  
Contracts 2018

Bids for the 2018 Lawn Maintenance season were due on March 1. Bids were received from nine (9) companies; one company attended the bid opening and withdrew their bid after hearing the first few bids. Administrator Hemmer stated he consolidated the low bids into as few companies as possible.

Lawn Maintenance  
2018 Bid Award:  
Ultimate Lawn Kehrer

A motion was made by Trustee Oster and seconded by Trustee Malina to authorize the low bid award from Ultimate Lawn Kehrer for the 2018 Lawn Maintenance Contracts for the following areas: New Baden Community Park, \$385.00 per cut and \$35 per additional soccer field cut; Ground Storage Tank, \$18.00 per cut; and Brickyard Lot, \$13.00 per cut.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Lawn Maintenance  
2018 Bid Award: Two  
Men and a Mower,  
LLC

A motion was made by Trustee Zurliene and seconded by Trustee R. Linthicum to authorize the low bid award from Two Men and a Mower, LLC, for the 2018 Lawn Maintenance Contracts for the following areas: Greenmount Cemetery, \$88.00 per cut; New Baden City & St. George Cemetery, \$48.00 per cut; and the Library/Civic Center, \$20.00 per cut.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Lawn Maintenance  
2018 Bid Award:  
Quality Turf

A motion was made by Trustee Zurliene and seconded by Trustee Pettibone to authorize the low bid award from Quality Turf for the 2018 Lawn Maintenance Contracts for the following areas: Large Detention Basin, \$39.00 per cut; Caylin Ridge Detention & Drainage, \$48.00 per cut; Water Tower Lot/Poos Drive Area, \$15.00 per cut; and New Baden Maintenance Shed, \$40.00 per cut.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Ground Water  
Storage Tank Update

The Ground Water Storage Tank painting and repair project is to begin on March 12. Delivery of equipment to the lot will begin on March 9. RP Coatings, Inc., the contractor, anticipates that there will be times that the northern, westbound, lane of the nearby alley will be closed. The duration of the paint blasting removal should be no more than 10 days, with work beginning at 7:00 am. This phase of the work will be loud. The ground storage tank will be painted the same color as the elevated tower. Administrator Hemmer discussed the proposed project with the dentist's office and the bank and provided each of them the contractors and engineers information in the event of any issues. The substantial completion date for the RP Coatings is May 26 and final completion is June 10.

Allocation of EMS  
Funds

At the February 21 Ambulance SSA meeting, discussed was the present and proposed EMS budget and plans. Administrator Hemmer proposed to match the Republic Services contribution to the new ambulance line item (\$5,000 received in October 2017). Mr. Hemmer was contacted after the meeting by the Mayor of Albers; he intends to ask the Albers board to allocate the same, and he plans to approach Damiansville and Lookingglass Township to consider as well.

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Allocation of EMS  
Funds, cont.

Mr. Hemmer indicated that Ambulance fees are currently about \$29,000 more than budgeted. EMS Operational Expenses are currently estimated to end the fiscal year at about \$12,000 over budget. Therefore, there is room to allocate \$5,000 now to demonstrate the Village of New Baden's commitment to a future ambulance purchase.

A motion was made by Trustee Oster and seconded by Trustee Malina to authorize the allocation of \$5,000 from EMS Unrestricted Income to Restricted Line Item 12-12-3930 Vehicles and Equipment Donation.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Finance Committee  
Meeting

The final Finance Committee meeting is scheduled for March 8 at 6 p.m. to finalize the Fiscal Year 2018-2019 Budget process.

Clinton County YMCA  
Baseball/Softball  
Agreement

During the discussion of the contract with the Clinton County YMCA for operation of the 2018 baseball/softball season, it was noted that current registration numbers are extremely low, with the deadline for registration being March 12. Current count was approximately 12 children. Attorney Gruenke stated that there was no clause addressing the circumstances if New Baden would not have a team due to not enough players. Administrator Hemmer will review and resubmit to the Clinton County YMCA for their input and approval. The final agreement will be considered at the next regular meeting.

There being no further business to be brought before the Village Board, a motion was made by Trustee Zurliene and seconded by Trustee Malina to adjourn the meeting.

**Ayes:** Malina, J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried and the meeting adjourned at 7:47 p.m.

Teri L Crane, Village Clerk  
Approved: March 19, 2018