

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: MAY 7, 2018

The Regular Meeting of the New Baden Village Board met Monday, May 7, 2018, at New Baden Village Hall, 1 East Hanover Street.

In the absence of Mayor Picard, it was motioned to have Trustee Bob Oster chair the meeting. The meeting was called to order at 7:00 pm.

Present and answering to roll call: Trustees Bill Malina, Jerry Linthicum, Bob Oster, Jordan Pettibone, and Randy Joe Linthicum. **Absent:** Mayor Picard and Trustee Taylor Zurliene. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief of Police Scott Meinhardt; Public Works Commissioner Ronald V. Renth; EMS Director Allen Gilbert; and Doug Ratermann of HMG Engineers, Inc.

Emergency Services/
Ambulance Report

EMS Director Allen Gilbert provided the department report.

IDOT Surveying

Administrator Hemmer brought Illinois Dept. of Transportation (IDOT) correspondence to the Board's attention because IDOT has indicated "Land Acquisition" on the letters. At this time, IDOT is only surveying for future ADA accessibility work; similar to last year. The Village was not notified last year.

2018-2019 Annual
Meeting Notices

2018-2019 Annual Meeting notices were presented to the Board.

Concerned Citizen:
Alleyway Signage
Request

A concerned citizen, Fred Altieri, submitted a letter to the Board regarding street/ alley intersections and the placement of signs at said intersections. If the Board determines this is an effort to address, Administrator Hemmer will proceed with Public Works Commissioner Renth. Mr. Hemmer did state that there are stop signs at some alleys in town. Chief Meinhardt has indicated he has no argument for or against alley stop signs. The consensus of the Board was to leave the intersections as they are, with no additional signage.

Liquor License
Question.

Board members reviewed correspondence from Don Schomaker, owner of Kokomo Joe's, in reference to video gaming. Per State Statute, an establishment must have a "pour" liquor license to obtain a Video Gaming License issued by the State. An establishment can only have one type of liquor license. Kokomo Joe's currently has a "packaged" liquor license and cannot have Video Gaming with this type. Video Gaming legislation makes an exception for Truck Stops only. Some communities have developed "hybrid" licenses to allow Video Gaming at a packaged liquor store. The number of such licenses available can still be limited. Administrator Hemmer believes another New Baden convenience store would like such a license in order to have video gaming. Mr. Schomaker was in attendance to answer any questions and to explain his renovation plan for Kokomo Joes. He does plan to abide by state law and will sell alcohol for consumption on the premises. The consensus of the Board was OK with a hybrid license that could meet the needs of Mr. Schomaker. Mr. Hemmer and Attorney Gruenke will begin to work on it.

Citizen Concerns

Sharon Klosterman and Rita Wilson, residents of the White Oaks Subdivision, addressed the Village Board with property maintenance concerns in their subdivision: "junk" in yards, vehicle not being moved which is also full of "junk", overall condition of the property over the last few years. In the absence of Chief Building & Zoning Official Jerry Green, Village Clerk Teri Crane reported that just

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Citizen Concerns,
cont.

the week before property maintenance letters were mailed, which is the first step in the process. The Board agreed that they would monitor the progress.

Consent Agenda

A motion was made by Trustee J. Linthicum and seconded by Trustee R. Linthicum to approve the Consent Agenda, which includes the of payment of current invoices and Minutes from the April 2 regular meeting. Minutes from April 16 will be presented at the next meeting.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Resolution 2018-05-07-A: Designating an Authorized Agent to IMRF

A motion was made by Trustee Pettibone and seconded by Trustee J. Linthicum to approve Resolution 2018-05-07-A: Designating an Authorized Agent to the Illinois Municipal Retirement Fund (IMRF). Casey Pierce, Accounting Manager, will now fill this role for the Village of New Baden.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Resolution 2018-05-07-B: Contract with New Baden Jaycees for Rodeo

A motion was made by Trustee Pettibone and seconded by Trustee Malina to approve Resolution 2018-05-07-B: Authorizing Contract between Village of New Baden and New Baden Jaycees for the Use of the Village Park for a Rodeo. This resolution authorizes a contract for a rodeo on September 21& 22, 2018. This contract is based on the previous rodeo agreement. Some changes include: extended times to remove the rodeo equipment so the Jaycee's do not need to pay Sunday rates, adjustment to portable toilet requirements, and adaption of some language to indicate the Jaycee's organization.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Casey Pierce, Treasurer

A motion was made by Trustee Malina and seconded by Trustee J. Linthicum to approve the appointment of Casey Pierce as Treasurer, for the term of 1 year.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Mike Hemmer, Village Administrator

A motion was made by Trustee J. Linthicum and seconded by Trustee Malina to approve the appointment of Mike Hemmer as Village Administrator.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

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Appointment: Scott Meinhardt, Chief of Police

A motion was made by Trustee Oster and seconded by Trustee Malina to approve the appointment of Scott Meinhardt as Chief of Police.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Doug Gruenke, Village Attorney

A motion was made by Trustee Pettibone and seconded by Trustee Oster to approve the appointment of Doug Gruenke as Village Attorney, for the term of one year.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Ronald V. Renth, Commissioner of Public Works

A motion was made by Trustee Oster and seconded by Trustee Malina to approve the appointment of Ronald V. Renth as Commissioner of Public Works, for the term of one year.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Jerry Green, Chief Building & Zoning Official

A motion was made by Trustee Malina and seconded by Trustee J. Linthicum to approve the appointment of Jerry Green as Chief Building and Zoning Official, for the term of one year.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Mike Hemmer, Budget Officer

A motion was made by Trustee Malina and seconded by Trustee Oster to approve the appointment of Mike Hemmer as Budget Officer, for the term of one year.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Teri Crane, Village Collector

A motion was made by Trustee Malina and seconded by Trustee Oster to approve the appointment of Teri Crane as Village Collector, for the term of one year.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

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Appointment: Allen Gilbert, Director of Emergency Services

A motion was made by Trustee J. Linthicum and seconded by Trustee R. Linthicum to approve the appointment of Allen Gilbert as Director of Emergency Services, for the term of one year.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Part-Time Police Department Office Assistant

A motion was made by Trustee Oster and seconded by Trustee Pettibone to approve the hiring of Jessica Damm as the part-time Police Department Office Assistant. Chief Meinhardt and Administrator Hemmer reviewed 14 applications for the position, interviewed seven (7), and narrowed the list to the top three (3). Because the nature and requirements of the job have changed, the pay offered to Mrs. Damm was \$13 / hour with increases upon becoming Law Enforcement Agencies Data System (LEADS) certified and completion of the 90-day probationary period. This is below the budgeted amount for the position.

Ayes: Malina, Oster, Pettibone, R. Linthicum.

Nays: J. Linthicum.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Appointment: Police Department Freedom of Information Act (FOIA) Officer

A motion was made by Trustee Pettibone and seconded by Trustee Oster to appoint Jessica Damm, Police Department Office Assistant, as an additional Freedom of Information Act (FOIA) Officer. Mrs. Damm will handle of the Police Department's FOIA requests.

Ayes: Malina, Oster, Pettibone, R. Linthicum.

Nays: J. Linthicum.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Temporary Part-Time Soccer Coordinator

A motion was made by Trustee Pettibone and seconded by Trustee Oster to approve the hiring of Kara Tucker as the temporary part-time Soccer Coordinator. Administrator Hemmer had two well-qualified candidates express interest in being the Village's Soccer Coordinator for the 2018 season. The pay of \$2,500 for the position for the season is below budget and will be paid in five (5) monthly installments from June through October. Mr. Hemmer hopes to use the other candidate for similar Park & Rec positions.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

MFT Maintenance FY 2018

Fiscal Year 2018 Motor Fuel Tax (MFT) Maintenance bids were due on May 7, 2018. Bids were as follows for Bituminous Materials (HFE-150): Mike Maedge Trucking, Inc., \$24,169.62 (\$365.10/ton), JTC Petroleum, \$23,551.31 (\$355.76/ton) and Don Anderson Co., Inc., \$24,952.10 (\$376.92/ton).

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MFT Maintenance FY
2018, cont.

A motion was made by Trustee Pettibone and seconded by Trustee Oster to accept the low bid of \$355.76/ton (\$23,551.31) from JTC Petroleum for Bituminous Materials, furnished and applied.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

R.P. Coatings, Inc.:
Change Order #1 –
500,000 Gallon
Ground Storage Tank
Painting & Repairs
Project

A motion was made by Trustee J. Linthicum and seconded by Trustee Malina to authorize Change Order #1 to R.P. Coatings, Inc. for \$10,062.20 for the 500,000 Gallon Ground Storage Tank Painting & Repairs Project. The additional work includes a deteriorated vent, interior damage at the bottom, and rust that was not visible until the exterior surface was removed. This request will bring the overall project cost to \$206,062.20.

Ayes: Malina, J. Linthicum, Oster, Pettibone.

Nays: R. Linthicum.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

R.P. Coatings, Inc.:
Pay Request #2 –
500,000 Gallon
Ground Storage Tank
Painting & Repairs
Project

A motion was made by Trustee Pettibone and seconded by Trustee Malina to authorize Pay Request #2 to R.P. Coatings, Inc. for \$89,820.00 for the 500,000 Gallon Ground Storage Tank Painting & Repairs Project. This pay request does not reflect the change order noted above. The project total, with the change order, is now \$206,062.20 and the remaining amount is \$46,942.20. The project is substantially complete.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Swimming Pool
Repair: Variable Flow
Device

Administrator Hemmer had an additional Public Works concern. At the Legion Memorial Swimming Pool, the variable flow device (VFD) is not working. The VFD is located in the pump house building. Pfeffer Electric believes the issue is because the VFD is housed in the building (exposed to moisture and chemicals) it should be moved outside, at a cost of about \$5,500, which includes a surge protector. This was brought to the Board's attention because Mr. Hemmer's spending limit is capped at \$5,000. Commissioner of Public Works Renth states the item needs to be repaired immediately so the pool can be filled. The recommendation of the Board was to see what type of warranties are available by leaving it in the pool house and to keep the purchase below \$5,000.

Purchase of Zoll
Heart Monitor for
Ambulance Service

A motion was made by Trustee J. Linthicum and seconded by Trustee Malina to authorize the purchase of a Zoll Heart Monitor for the New Baden Ambulance Service for \$31,398.78. EMS Director Gilbert researched available options before selecting the Zoll Monitor. The Zoll Monitor works with the existing Ambulance equipment. The amount in the approved budget was \$31,400.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

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Agreement with
Gateway Region
YMCA for the 2018
Pool Season

A motion was made by Trustee Malina and seconded by Trustee Oster to authorize the Agreement between Village of New Baden and the Gateway Region YMCA for the 2018 Operation and Management of the Legion Memorial Swimming Pool. This was contingent upon confirmation of the handwritten changes made by the YMCA to the agreement.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried.

Police Department:
In-Car Video Camera
Grant

Chief of Police Meinhardt stated that the Police Department was awarded a grant from the Illinois Law Enforcement Training Standards Board (ILETSB) for \$25,000 towards the purchase of In-Car Video Cameras. This would allow for placement of in-car video cameras in six (6) police vehicles. This item was budgeted into the Fiscal Year 2018-2019 Budget. More information will be presented at the next Board meeting.

There being no further business to be brought before the Village Board, a motion was made by Trustee Malina and seconded by Trustee Oster to adjourn the meeting.

Ayes: Malina, J. Linthicum, Oster, Pettibone, R. Linthicum.

Nays: None.

Absent: Zurliene.

A majority of the Board voting aye, the motion carried, and the meeting adjourned at 8:12 p.m.

Teri L Crane, Village Clerk
Approved: June 4, 2018