

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: October 15, 2018

The Regular Meeting of the New Baden Village Board met Monday, October 15, 2018, at New Baden Village Hall, 1 East Hanover Street.

In the absence of Mayor Picard, it was motioned to have Trustee Bob Oster chair the meeting. The meeting was called to order at 7:00 pm.

Present and answering to roll call: Mayor Christy Picard, Trustees Jerry Linthicum, Bob Oster, Jordan Pettibone, Taylor Zurliene, and Randy Joe Linthicum. **Absent:** Trustee Bill Malina. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief of Police Scott Meinhardt; Commissioner of Public Works Ronald V. Renth; EMS Director Allen Gilbert; and Jerry Green, Chief Building & Zoning Official. **Staff Members Absent:** None.

Consolidated
Election: April 2, 2019

Village Clerk Crane announced that Petition Packets for the April 2, 2019 Consolidated Election are available beginning Tuesday, September 18, 2018. Petitions can be filed December 10-17, 2018.

Clinton County
Veteran's Day
Celebration & Parade

The 2018 Clinton County Veteran's Day Celebration and Parade is hosted by the New Baden American Legion Post 321. The parade will be at 2:30 pm on Sunday, November 11, 2018. The Parade Resolution was approved on March 19, 2018.

Commissioner of
Public Works Report

Commissioner of Public Works Renth presented department report.

Consent Agenda

A motion was made by Trustee J. Linthicum and seconded by Trustee R. Linthicum to approve the Consent Agenda, which includes the of payment of current invoices and the Minutes from the September 17 and October 1, 2018, regular meetings.

Ayes: J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Ordinance 2018-10-
01-A: Area Bulk
Variance for 101 N
3rd Street Regarding
Off-Street Parking

This was approved at the October 1, 2018, regular meeting; was not to be on the agenda.

Village Hall: Part-time
Employment Position

Administrator Hemmer informed the Board that an advertisement will be placed for a \$10-\$12/ hour, 8-12 hours per week part-time position at Village Hall in the Clerk's office. Ideally a candidate will be presented to the Board for consideration at a November meeting.

Ambulance Grant
Writing: Grant Writing
Consultants, LLC

A motion was made by Trustee Pettibone and seconded by Trustee Zurliene to authorize the hire of Grant Writing Consultants LLC for \$1,500 to apply for two (2) 2018 Assistance to Firefighters Grants; for a New Ambulance and for EMS Equipment. EMS Director Gilbert has assembled estimates for a new Ambulance at approximately \$180,000 and equipment for the Ambulance about \$40,000. The available grants have a required match of up to 15%; which would be \$27,000 for the ambulance and \$6,000 for the equipment. If neither grant is obtained, the Village will be refunded \$1,400. The Village has \$23,000 in

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Ambulance Grant Writing, cont.

donations and earmarked funds an Ambulance. Currently, EMS Revenues are steady and slightly ahead of budget; so Administrator Hemmer does not think it would be difficult to find the additional \$10,000 to secure this major funding boost. The grant documents will need to be signed by the Mayor and submitted to the grant writer by October 26, 2018.

Ayes: J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Finance Committee Meeting

Administrator Hemmer requested the Finance Committee to call a meeting to review the upcoming tax levy and begin the FY 2019-2020 Budget Process.

Library Roof Repairs

A motion was made by Trustee J. Zurliene and seconded by Trustee Pettibone to waive the bidding requirement and authorize D.E. Martin Roofing Co., Inc., of Lebanon, for \$69,531 to replace the New Baden Public Library Building roof. Recently, after discussion regarding the Library, Board members were provided a copy of the Memorandum of Understanding (MOU) between the Village and the New Baden Public Library. Administrator Hemmer stated per the MOU that the Village is responsible for maintaining the structural components of the library building. A new roof for the Library has been needed for some time. Mr. Hemmer received a quote from Teremco of St. Charles, MO for \$85,000. Martin Roofing addressed some leaks in the building earlier this calendar year, they provided a quote as well. The base bid is for \$51,846, however the alternate additional bid amount of \$17,685 also addresses the upper roof area. An amount of \$51,000 was budgeted in the Capital Improvement Fund, but Mr. Hemmer believes the total of \$69,531 can be addressed due to additional Non-Home Rule Sales Tax revenue for the Capital Improvement Fund.

Ayes: J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Library Funds

The above discussion regarding the Library Roof had Board members inquiring how much money the Library has in its bank accounts and if they are able to assist in making needed repairs. In the last few years, the Library looked into replacing/ repairing some of the windows on the building, but did not move forward with the project. Trustee Randy Linthicum stated that the doors on the west side of the building, along North 1st St, are in need of painting and/or repair. These items fall under a "gray" area of the Memorandum of Understanding between the Village and the Library; they are not specifically listed as items to be maintained by either entity. Administrator Hemmer reported that he will look into repair/replacement of the doors to the building.

Mosquito Spraying

Trustee Zurliene inquired on the Village's status on Mosquito Spraying as mosquitos were quite bad this year; spraying was not done during the 2018 season. Most recently, the Village contracted with the City of Mascoutah for spraying instead of hiring an independent company as was done for many years. Mr. Zurliene feels this is something that needs to be looked into, and not necessarily just spraying, but the application of larvicide as well. Commissioner of Public Works Renth stated that larvicide was applied only in the park this year. Mr. Zurliene feels residents need to be better educated about what causes higher levels of mosquitos; pools, shrubs, etc.

Unlicensed Home
Day Cares

Trustee Randy Linthicum inquired on the status of the Home Day Cares; he has noted numerous times kids at one of the questioned home day cares that have applied for a Special Use Permit. Administrator Hemmer stated that as long as the rules are followed as established by the State and the definition of a home day care, she can watch some children. The Village Code definition states: "Day Care (Home). A family home which regularly provides day care for less than twenty-four (24) hours per day for more than three (3) children up to a maximum of eight (8) children not related to the day care provider. The term does not include facilities which receive only children from a single household." Mr. Hemmer stated that all of the homes in question are monitored by the State and they can be made aware of any noted violations.

There being no further business to be brought before the Village Board, a motion was made by Trustee Zurliene and seconded by Trustee R. Linthicum to adjourn the meeting.

Ayes: J. Linthicum, Oster, Pettibone, Zurliene, R. Linthicum.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried, and the meeting adjourned at 7:27 p.m.

Teri L Crane, Village Clerk
Approved: November 5, 2018