

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: January 7, 2019

The Regular Meeting of the New Baden Village Board met Monday, January 7, 2019, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 pm.

Present and answering to roll call: Mayor Christy Picard, Trustees Jordan Pettibone, Taylor Zurliene, Randy Joe Linthicum, and Ricky Johnson. **Absent:** Trustee Bill Malina and Bob Oster. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief of Police Scott Meinhardt; Commissioner of Public Works Ronald V. Renth; EMS Director Allen Gilbert; Chief Building & Zoning Official Jerry Green; and Village Treasurer Casey Pierce. **Staff Members Absent:** None.

Announcements:

*Village Hall closed Monday, January 21 in observance of Martin Luther King's Birthday. *Next Regular Board meeting will be on Tuesday, January 22, 2019. *Plan Commission will be meeting on Tuesday, January 8 at 6:00pm.

Citizen's for a Better Tomorrow (CBT) Donation

Mayor Picard read a letter from the Citizen's for a Better Tomorrow (CBT) who have been operating electronics recycling in the Village for several years. The group is disbanding and turning over the program to New Baden Boy Scouts Troop 34. They had maintained money for an emergency fund and wish to donate to the Village. Mayor Picard stated the donation will go to the New Baden Ambulance Vehicle Fund. She extended a thanks to CBT for their years of dedication.

Treasurer's Report

Treasurer Casey Pierce provided the November and December Treasurer's Report for Board review.

TIF #2 Joint Review Board Meeting

A Tax Increment Finance (TIF) #2 Joint Review Board meeting will be on January 10 at 6:00 pm.

Citizen Complaint

Loretta Bair and Jonathan Bair were present to address concerns they have with 201 West Ash St. They feel there is a large accumulation of "junk" in the yard, which has become an eyesore in the neighborhood and they are tired of looking at it. The address in question also dug up the drainage ditch at the alley and made it difficult to enter from North Franklin St. Chief Building & Zoning Official Green is aware of the property; he stated that no ordinance violations have been cited due to the constant movement of the items on the property. Chief of Police Meinhardt was in agreement. Attorney Gruenke stated that the Village is limited in its non-home rule authority; but it could be looked at as a private nuisance, where a neighbor sues a neighbor. The Bairs were directed to call the Police immediately when issues of a noise nuisance occur late at night or very early morning.

Consent Agenda

A motion was made by Trustee Pettibone and seconded by Trustee Zurliene to approve the Consent Agenda, which includes the of payment of current invoices and the Minutes from the November 19 and December 3, 2018, regular meeting. There was no meeting held on December 17.

Ayes: Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina, Oster.

A majority of the Board voting aye, the motion carried.

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Ordinance: 2019-01-07-A: Decreasing the Number of Class A Liquor Licenses Available for Issue

A motion was made by Trustee Zurliene and seconded by Trustee Johnson to pass Ordinance 2019-01-07-A: Decreasing the number of Class A (Tavern) Liquor Licenses Available for Issue. This ordinance decreases the Class A Tavern Licenses available from two to one. The number was increased in April 2018 in anticipation of a new tavern opening. However, the tavern construction has slowed and the timeframe for the business to open has lapsed. The owner is aware of the reduction in the number of licenses and will apply to the Board when the opening of the business is more imminent.

Ayes: Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina, Oster.

A majority of the Board voting aye, the motion carried.

Ordinance: 2019-01-07-B: Enlarging the Boundaries of the New Baden Caylin Ridge Estates Special Service Area

A motion was made by Trustee Johnson and seconded by Trustee Zurliene to pass Ordinance 2019-01-07-B: Enlarging the Boundaries of the New Baden Caylin Ridge Estates Special Service Area (SSA). The Caylin Ridge SSA was formed to maintain the drainage structures in the subdivision. The property that is to become the Northtowne Estates Subdivision was included in the stormwater calculations for the the Caylin Ridge drainage plans, but the property was not added to the SSA as there was no development at the time. Therefore, with the Northtowne Preliminary Plat being approved by the Board, the property needs to be added to the SSA. The required public hearing was noticed and held and there is a 60-day public input period before the ordinance can be considered and then filed with Clinton County. The next steps for the Northtowne Estates development include a right-of-way vacation, road name change, submittal and review of improvement plans and the final plat, and eventually the Board's approval of the final plat.

Ayes: Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina, Oster.

A majority of the Board voting aye, the motion carried.

IMRF Early Retirement Incentive

Administrator Hemmer and Accounting Manager Casey Pierce have been reviewing the Illinois Municipal Retirement Fund (IMRF) procedure to initiate an Early Retirement Incentive (ERI) window for New Baden IMRF participants. Eligible Village employees participate in the IMRF pension retirement fund. Employees pay 4.5% of their payroll and the Village pays an actuarially determined amount each year to the IMRF for the employees on the existing payroll (historically, about 11%). The amount the Village pays is determined by factors such as the likelihood that an employee will retire from employment with the Village, ages of employees, and the investment income that the IMRF has been able to produce.

Mr. Hemmer, in a memo to the Board, provided more details on this topic. The IMRF allows its participating employers to open ERI timeframes of one year to encourage employees to take advantage of early retirement in that year. ERI programs may not be initiated more frequently than every 5 years. While the employee is buying their 4.5% share under an ERI, the municipality must also contribute its share for the time bought. This accelerated cost of the ERI program can be financed through the IMRF and amortized from 5 to 10 years; at a cost of 7.5% interest; or financing can be obtained elsewhere or paid from municipal reserves. The IMRF recommends that a municipality opening an ERI window

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IMRF Early Retirement Incentive, cont.

take steps that reduce or delay payroll costs, staffing levels, or other fringe benefits to offset the additional ERI contribution.

The Village has three (3) potential eligible employees; 2 in the Police Department and 1 in Public Works. Mr. Hemmer provided a cost estimate from IMRF. The total payroll estimated by IMRF is \$230,136 for these 3 employees. The retirement cost estimate is \$457,762 if all 3 of the employees take advantage of the ERI to their maximum amounts. This is not an additional cost, but one the Village would be paying within 5 years anyway. The Village could reduce or delay staffing levels that could bring the percentage and the annual cost down. If all 3 of these employees were to be replaced, Mr. Hemmer estimates the payroll to be about \$184,000 (89% of current levels) for the incoming counterparts. If not all these employees seek the ERI option, costs would decrease as no accelerated payment is needed for that employee.

Mr. Hemmer encouraged the Board to review the estimates and his memo in consideration of the IMRF ERI resolution at the next Board Meeting.

Visu-Sewer of Missouri, LLC: Change Order #1 – CIPP Sewer Lining Project

A motion was made by Trustee Pettibone and seconded by Trustee Johnson to authorize Change Order #1 for \$6,560.30 from Visu-Sewer of Missouri, LLC, for the the 2018 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project. This change is due to the addition of 289 lineal feet of sewer line added to the project and brings the total from \$85,261.20 to \$91,821.50. The project is complete, and no future changes orders are expected. Public Works Commissioner Renth stated that the sewer lines were videoed before and after the project. The extra lineal feet was an oversight on the Village end.

Ayes: Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina, Oster.

A majority of the Board voting aye, the motion carried.

Pay Request #2: Visu-Sewer of Missouri, LLC for 2018 CIPP Sanitary Sewer Lining Project

A motion was made by Trustee Zurliene and seconded by Trustee R. Linthicum to authorize Pay Request #2 to Visu-Sewer of Missouri, LLC, for the 2018 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project for \$75,878.55. This amount includes the change order of \$6,560.30 and this request. The amount paid on the total \$91,821.50 project will be \$82,639.35, leaving a retainage of \$9,182.15.

Ayes: Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina, Oster.

A majority of the Board voting aye, the motion carried.

Finance Committee Meeting

The Finance Committee will be scheduling a meeting next week to begin discussion on the Fiscal Year 2019-2020 Budget.

Clearwave Communications

Trustee Zurliene commented that he felt Clearwave Communications did a good job when installing the fiber optic lines in the right-of way; the properties did not seem to have any significant damage. Administrator Hemmer stated that Clearwave is scheduled to come back in the spring to plant grass seed.

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There being no further business to be brought before the Village Board, a motion was made by Trustee Johnson and seconded by Trustee R. Linthicum to adjourn the meeting.

Ayes: Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina, Oster.

A majority of the Board voting aye, the motion carried, and the meeting adjourned at 7:39 pm.

Teri L Crane, Village Clerk
Approved: January 22, 2019