

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: February 19, 2019

The Regular Meeting of the New Baden Village Board met Monday, February 19, 2019, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 pm.

**Present and answering to roll call:** Mayor Christy Picard, Trustees Bill Malina, Bob Oster, Jordan Pettibone, Taylor Zurliene, Randy Joe Linthicum, and Ricky Johnson. **Absent:** None. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief of Police Scott Meinhardt; EMS Director Allen Gilbert; Treasurer Casey Pierce; Public Works Employee Tim Deien; and Chief Building & Zoning Official Jerry Green. **Staff Members Absent:** Commissioner of Public Works Ronald V. Renth.

Announcements:

\* Ambulance Special Service Area (SSA) Meeting: February 21 at 6pm at Village Hall. \* Finance Committee meeting on February 25 at 6:00pm at Village Hall.

HSHS St Joseph's Hospital Breese: New Baden Convenient Care

Representative's from HSHS St Joseph's Hospital Breese were present to provide details on the New Baden Convenient Care and the services being offered at 211 E Hanover St. This location will be able to treat minor illnesses and injuries; no urgent care services will be offered. Over the years, HSHS has operated a variety of different clinics at this location.

New Baden Elementary PTO Fund Raiser

Nikki Radake and Jenn Thompson from the New Baden Elementary PTO were present to discuss a possible fundraiser with the Village Board. The PTO would like to host a 5K on Saturday, May 11. In the past, 5K Walk/Runs within the Village have been in conjunction with another event (i.e. June Jamboree) and they start/end at the New Baden Community Park. The PTO has proposed that the 5K start/end at the New Baden Elementary School since it is an event for the school. They will also have additional activities taking place on the School grounds during the event. Per Attorney Gruenke, the PTO will need to submit a Certificate of Insurance and have a designated route for the 5K. The PTO will also have to supply all volunteers to block any streets during the event. The PTO is thinking about doing a "color run" where participants are coated in colored powder at various locations through out the route; Board members want to make sure the designated areas do not do any damage to personal property such as yards and vehicles.

A motion was made by Trustee Oster and seconded by Trustee Malina to allow the New Baden Elementary PTO to host a 5K on May 11 contingent upon submitting appropriate insurance and a route approved by Village Staff.

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Treasurer Report

Treasurer Casey Pierce provided the January Treasurer's Report for review.

Park Board Minutes

Board members reviewed the Park Board minutes from February 13, which includes a memo from Village Administrator Hemmer which recommends reallocating the distribution of funds the Village receives from the State of Illinois Telecommunication Tax. Action will be taken later at this meeting regarding the Telecommunication Tax reallocation.

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Consent Agenda

A motion was made by Trustee Zurliene and seconded by Trustee Malina to approve the Consent Agenda, which includes the of payment of current invoices and the Minutes from the February 4, 2019, regular meeting.

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Early Retirement Agreement & Release: Chief of Police Meinhardt

Mayor Picard read a release from Chief of Police Scott Meinhardt: After over 29 years of employment with the Village of New Baden, please allow this to serve as notice of my intent to take advantage of and retire under the IMRF Early Retirement Incentive recently offered to eligible Village employees. It would be my intent for my last day of employment with the Village to be Friday, May 31, 2019. Although this provides a bit more than 90 days of notice of my intent to retire under the aforementioned ERI offering, I remain open to modification of that date as the needs of the Village would dictate.

A motion was made by Trustee Oster and seconded by Trustee Pettibone to authorize the Early Retirement Agreement and Release with Chief of Police Scott Meinhardt. Mr. Meinhardt's last day of employment will be May 31, 2019. At the January 22, 2019, meeting, the Village Board approved Resolution 2019-01-22-A: Adopting the Illinois Municipal Retirement Fund (IMRF) Early Retirement Incentive (ERI).

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Chief Building & Zoning Official Contract

A motion was made by Trustee Zurliene and seconded by Trustee R. Linthicum to authorize the Contract for the Position of Chief Building and Zoning Official Jerry Green. This contract is similar to the version signed by Mr. Green in 2013. Administrator Hemmer recommended updates to the schedule of fees; Mr. Green will be paid \$100 per month for services performed, plus an additional sum for each inspection or other item performed to the satisfaction of the Village, as detailed in the appendix to his contract. Mr. Green's fees for a Commercial Building Permit increases from 60% to 75%. Occupancy Permit re-inspections are made clearer beyond the first, Minor Modification permits are also moved to a percentage, hearing costs are made clear and Special Use Permits increased from \$25 to \$30, and Court Appearances increase from \$15 per hour to \$50 per hour.

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Public Safety Committee Meeting

Public Safety Committee Chair Trustee Pettibone will have Public Safety Committee meeting on Wednesday, February 27 at 6pm. Topics of discussion will include the Chief of Police qualifications and search, the existing order for a Dodge Police Truck, upcoming new ambulance purchase, and long-term planning for the Emergency Services Building.

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Ambulance Mutual  
Aid Agreement with  
Sugar Creek  
Ambulance Service

A motion was made by Trustee Pettibone and seconded by Trustee Malina to approve the Mutual Aid Agreement Sugar Creek Ambulance Service and the Village of New Baden Ambulance Service. It is in their respective best interests to enter into an agreement to secure to each the benefit of mutual aid when the need arises due to unavailability of personnel or equipment to render EMS or ambulance transportation or other emergency situation.

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Telecommunications  
Tax Redistribution:  
Park Board  
Recommendation

The Park Board met on February 16, 2019, and discussed the Telecommunications Tax distribution of funds based on information provided in a memo from Administrator Hemmer. Ordinance 2012-07-02-A established the Telecommunications Tax and Ordinance 2015-08-03-B increased the tax from 3% to 6%. These ordinances dedicated this tax revenue to the Village of New Baden "recreation" funds, consisting of the Park Fund, Legion Memorial Pool Fund, and Billhartz Civic Center Fund. Per the ordinance, the Park Board determines the split of the revenue among these funds. When the revenue source was established in 2012, the distribution was: Park Fund, 50%; Legion Memorial Pool Fund, 25%; and Billhartz Civic Center Fund, 25%. In March 2016, the distribution was once again modified. With the additional revenues from the increased tax, relatively stable activity in the Legion Memorial Pool Fund due to YMCA management and needed improvements in the Park, Mr. Hemmer requests that the Park Board adjust the distribution to: Park Fund, 40%; Legion Memorial Pool Fund, 35%; and Billhartz Civic Center Fund, 25%. This will be effective May 1, 2019.

A motion was made by Trustee R. Linthicum and seconded by Trustee Zurliene to authorize the reallocation of funds from the State of Illinois Telecommunication Tax as stated in the memo provided by Administrator Hemmer.

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Village Audit  
Services: Bid  
Solicitation

Administrator Hemmer has prepared a Request for Proposals and suggests the Village go out for bids for the auditing services this year. The RFP would be advertised beginning next week with bids due in to Village Hall by 2:00 pm on March 29, 2019. A three (3) year contract would be signed.

A motion was made by Trustee Zurliene and seconded by Trustee Malina to approve bid solicitation for Auditing Services for the Village of New Baden.

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried.

Legion Memorial Pool  
Ultra Violet System

Administrator Hemmer provided a proposal from Westport Pools, Inc. for Ultra Violet Service for the Legion Memorial Pool's splash pad. After discussion, it was determined that Administrator Hemmer would further research the issue and see if there is a different company that provides this same service.

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There being no further business to be brought before the Village Board, a motion was made by Trustee Oster and seconded by Trustee Malina to adjourn the meeting.

**Ayes:** Malina, Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

**Nays:** None.

**Absent:** None.

A majority of the Board voting aye, the motion carried, and the meeting adjourned at 7:35 pm.

Teri L Crane, Village Clerk

Approved: March 4, 2019