

REGULAR MEETING OF THE VILLAGE BOARD MINUTES: March 4, 2019

The Regular Meeting of the New Baden Village Board met Monday, March 4, 2019, at New Baden Village Hall, 1 East Hanover Street. Mayor Picard called the meeting to order at 7:00 pm.

Present and answering to roll call: Mayor Christy Picard, Trustees Bob Oster, Jordan Pettibone, Taylor Zurliene, and Randy Joe Linthicum. **Absent:** Trustees Bill Malina and Ricky Johnson. **Staff Members Present:** Village Clerk Teri Crane; Village Administrator Mike Hemmer; Attorney Doug Gruenke of Bruckert, Gruenke & Long, P.C.; Chief of Police Scott Meinhardt; Public Works Employee Tim Deien; Doug Ratermann of HMG Engineers; and Chief Building & Zoning Official Jerry Green. **Staff Members Absent:** Commissioner of Public Works Ronald V. Renth; EMS Director Allen Gilbert; and Treasurer Casey Pierce.

Police Department Report

Police Chief Meinhardt presented the New Baden Police Department's report, which included vehicle information for later in the agenda.

Ambulance SSA Meeting

Administrator Hemmer provided the report presented at the New Baden Ambulance Service Special Service Areas (SSA) meeting on February 21 at New Baden Village Hall.

Public Safety Committee Meeting Minutes

Minutes from the February 27 Public Safety Committee Meeting were presented to the Board. They include information to be discussed later in the agenda.

Clinton County Car Club

Brad Jones, representing the Clinton County Car Club, was present to address the Board in regards to where their monthly event is held. Currently, they hold a car show on the first Friday of the month from April to October at 600 E Hanover St. That property is currently for sale and the Club would like to start holding their event at the Community Park. Ideally they would like to use the circle drive and the Jaycees would serve food out of the Lions Club Kitchen Pavilion. Live bands would perform under/around the Gazebo. The event is from 4pm to 10pm. They host about 70 cars per event. Attorney Gruenke stated a detailed parking plan and a certificate of insurance will need to be filed with the Village. The consensus of the Board was in agreement to allow the use of the Park, contingent upon documents being submitted to Village staff. Official approval will be granted at a later meeting.

Trustee Johnson

Trustee Ricky Johnson arrived at 7:10 pm.

Consent Agenda

A motion was made by Trustee Zurliene and seconded by Trustee Zurliene to approve the Consent Agenda, which includes the of payment of current invoices and the Minutes from the February 19, 2019, regular meeting.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Resolution 2019-03-04-A: Maintenance of Streets & Highways by Municipality under the Illinois Highway Code

A motion was made by Trustee Oster and seconded by Trustee R. Linthicum to approve Resolution 2019-03-04-A: Maintenance of Streets and Highways by Municipality under the Illinois Highway Code (Motor Fuel Tax for FY 2019-2020) in the amount of \$95,000.00. This includes resealing, patching and street repair, culverts and storm sewers, sidewalk and curbing improvements, and snow and ice control; as well as maintenance engineering provided by HMG Engineers.

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Resolution 2019-03-04-A: cont.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.
Nays: None.
Absent: Malina.
A majority of the Board voting aye, the motion carried.

Wage Adjustments for Non-Union Employees

A motion was made by Trustee Johnson and seconded by Trustee Zurliene to authorize wage adjustments per the Wage Adjustments Memo prepared by Administrator Hemmer, effective May 1, 2019. A base salary increase of 2.0% to the following non-union employees: Village Administrator, Commissioner of Public Works, Village Collector, Accounting Manager, Director of EMS with AMS Certification, Full-Time Paramedic, Part-Time Paramedic, PRN Paramedic, Part-Time EMT Basic, PRN EMT Basic, Part-Time Office Clerk – Village Hall, and Part-Time Office Clerk – Police Department. No increase is recommended for the Police Chief, Custodian Contractor, or Crossing Guard positions at this time. Other increases due to adherence to the Village's 2003 longevity schedule are in addition to the above adjustments. Please note that the State of Illinois will now require increases to raise the minimum wage to \$15 an hour by 2025. Mr. Hemmer will develop a plan for these increases, but for the coming budget, the only increase is from \$8.25 to \$9.25 in January of 2020; the Village does not have any employees in that wage range. This is another State mandate for which the Village must have a plan if wanting to maintain the present service and staffing levels. This does not affect union employees. Mr. Hemmer is most concerned about the Ambulance personnel wages.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.
Nays: None.
Absent: Malina.
A majority of the Board voting aye, the motion carried.

Lawn Maintenance Contracts 2019

Bids for the 2019 Lawn Maintenance season were due on February 28. Bids were received from seven (7) companies. The low bids from the five (5) contracted companies is overall about \$40 more than last year.

Lawn Maintenance 2019 Bid Award: Ultimate Lawn Kehrer

A motion was made by Trustee Johnson and seconded by Trustee Zurliene to authorize the low bid award from Ultimate Lawn Kehrer for the 2019 Lawn Maintenance Contracts for the following areas: New Baden Community Park, \$425.00 per cut and \$35 per additional soccer field cut; and Brickyard Lot, \$13.00 per cut. The bid for the Park was \$400, but since there will not be a Legion Ball team this season, the Legion Ball Diamond infield will need to be cut, that will be an additional \$25 per cut.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.
Nays: None.
Absent: Malina.
A majority of the Board voting aye, the motion carried.

Lawn Maintenance 2019 Bid Award: Homescape Outdoor Services

A motion was made by Trustee Zurliene and seconded by Trustee Johnson to authorize the low bid award from Homescape Outdoor Services, LLC, for the 2019 Lawn Maintenance Contracts for the following areas: New Baden City Cemetery, \$60 per cut.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.
Nays: None.
Absent: Malina.
A majority of the Board voting aye, the motion carried.

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Lawn Maintenance
2019 Bid Award:
Quality Turf

A motion was made by Trustee Johnson and seconded by Trustee R. Linthicum to authorize the low bid award from Quality Turf for the 2019 Lawn Maintenance Contracts for the following areas: Large Detention Basin, \$39.00 per cut; Caylin Ridge Detention & Drainage, \$48.00 per cut; Water Tower Lot/Poos Drive Area, \$15.00 per cut; and Ground Storage Tank, \$18.00 per cut.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Lawn Maintenance
2019 Bid Award: Two
Men and a Mower

A motion was made by Trustee Zurliene and seconded by Trustee R. Linthicum to authorize the low bid award from Two Man and a Mower, LLC, for the 2019 Lawn Maintenance Contracts for the following areas: Greenmount Cemetery, \$98.00 per cut; and the Library/Civic Center, \$20.00 per cut.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Lawn Maintenance
2019 Bid Award:
Richter Lawn Care

A motion was made by Trustee Zurliene and seconded by Trustee Johnson to authorize the low bid award from Richter Lawn Care for the 2019 Lawn Maintenance Contracts for the following areas: New Baden Maintenance Shed, \$42.00 per cut.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Clinton County YMCA
Agreement for 2019
Baseball/ Softball/ T-
ball Season

The agreement with the Clinton County YMCA for the youth baseball/softball program is identical to the previous agreement with the exception of an adjustment to budget numbers. The 2019 season is from about May 6 to August 5 and the YMCA will be operating as the Chairmen on behalf of New Baden in the Mid County Youth League. This is the Village's last year of the 2-year term as Chairman. Registration remains the same and Village staff are working on promoting the program (flyers, Facebook, CodeRED). The fee to the CCYMCA remains \$5,760 with the potential to split profits if the budget is exceeded. Galen Mahle of the CCYMCA was in attendance.

A motion was made by Trustee Pettibone and seconded by Trustee Oster to authorize the the Agreement between the Village of New Baden and the Gateway Region YMCA for the New Baden 2019 Youth Baseball/Softball Participation with Mid County Youth League.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

New Police Vehicle &
Upfitting of Vehicle

Administrator Hemmer reported that Dodge is not meeting emission standards for the new police truck the Village ordered after approval in September 2018. Dodge is behind and delivery may be another 6-8 weeks at the earliest. After discussion at the Public Safety Committee meeting on February 27, Chief of

New Police Vehicle & Upfitting, cont.

Police Meinhardt and Trustee Randy Linthicum determined that the Ford F-150 Work Truck (WT) on the lot at Morrow Brothers Ford in Greenfield IL could be suitable as a Police vehicle (for \$35,505). Or, a Ford F-150 SSV could be ordered from Breese Motors and obtained in 6-8 weeks, close to the Fiscal Year End, (for \$33,233). Switching from the Dodge to a Ford will incur additional costs from the vehicle upfitters who had ordered equipment for a Dodge. Chief Meinhardt also obtained a new quote from Custom Vehicle Upfitters in Maryland Heights MO (who were to upfit the Dodge Ram) to upfit the Ford F-150 for \$9,286 (which includes a \$250 restocking fee for the Dodge equipment already ordered). There will be an additional \$3,250 for stripes, radar and radio installation from various sources.

A motion was made by Trustee Pettibone and seconded by Trustee Johnson to authorize the low bid from Breese Motors a 2019 Ford F-150 SSV 4x4 for \$33,233.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

A motion was made by Trustee Pettibone and seconded by Trustee Johnson to authorize the Custom Vehicle Upfitters in Maryland Heights MO for upfitting of the 2019 Ford F-150 SSV, not to exceed \$9,286.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Chief of Police Search Update

At the Public Safety Committee meeting, they discussed the search for a new Chief of Police. Administrator Hemmer had prepared a rough draft document and advertisement for the position for the committee to review. Recommendations regarding education, experience, residency, and general vision were given to Administrator Hemmer for further refinement. Mr. Hemmer submitted the final draft to the Village Board. The interview process will be initiated by the Personnel Committee with a joint meeting of the Public Safety Committee. Mr. Hemmer and Chief of Police Meinhardt will submit the advertisement to various locations to solicit for potential candidates. The first review of potential candidates will begin March 22 with the interview process to follow.

Ambulance Mutual Aid Agreement with Washington County Ambulance Service

A motion was made by Trustee Zurliene and seconded by Trustee Pettibone to approve the Mutual Aid Agreement between the Washington County Ambulance Service and the Village of New Baden Ambulance Service. It is in their respective best interests to enter into an agreement to secure to each the benefit of mutual aid when the need arises due to unavailability of personnel or equipment to render EMS or ambulance transportation or other emergency situation. This is the same agreement entered into with Sugar Creek Ambulance Service at the February 19 regular meeting.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

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Ambulance Mutual
Aid Agreement with
Mascoutah
Ambulance Service

A motion was made by Trustee Johnson and seconded by Trustee Zurliene to approve the Mutual Aid Agreement between the Mascoutah Ambulance Service and the Village of New Baden Ambulance Service.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Ambulance Mutual
Aid Agreement with
Breese Ambulance
Service

A motion was made by Trustee Oster and seconded by Trustee Pettibone to approve the Mutual Aid Agreement between the Breese Ambulance Service and the Village of New Baden Ambulance Service.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried.

Finance Committee
Meeting

Administrator Hemmer requested an additional Finance Committee meeting to finalize the 2019-2020 Budget. The next step in the process will be getting the tentative budget to the full Board ahead of the March 18 meeting; and Mr. Hemmer will have a "Key Points" memo for the Board to review. The Board can have discussion on March 18, then the announcement of the Tentative Budget availability for public inspection, and then the Board calls a Public Hearing possibly on April 2, 2019. The Finance Committee agreed to meet on March 11 at 6pm at Village Hall.

Legion Memorial Pool
UV System

Administrator Hemmer reported after a discussion with Public Works Employee Tim Deien, and some phone calls and research, the UV system for the Legion Memorial Pool is not required. If the splash pad water is treated with chlorine like the rest of the pool and the chlorine level is adequate, the UV is not needed. The UV may decrease the need for chlorine, but that has not proven to be an issue with the liquid chlorine and the stabilizer being currently used. Mr. Hemmer indicated to the Public Works Department that the pool should operate as normal this year and keep an eye on the use. It can be revisited as a repair at a later date if needed.

There being no further business to be brought before the Village Board, a motion was made by Trustee Johnson and seconded by Trustee Zurliene to adjourn the meeting.

Ayes: Oster, Pettibone, Zurliene, R. Linthicum, Johnson.

Nays: None.

Absent: Malina.

A majority of the Board voting aye, the motion carried, and the meeting adjourned at 7:47 pm.

Teri L Crane, Village Clerk
Approved: March 18, 2019