

**APPLICATION FOR RESIDENTIAL BUILDING PERMIT**

New Baden Village Hall

1 East Hanover St, New Baden IL 62265

Phone: (618) 588-3813 fax (618) 588-7105 www.NewBadenIL.com

(Do not write in this space -- For office use only)	
Date: _____, 20_____	Permit fee to be paid to Village Clerk _____
( ) Permit issue No. _____	\$ _____ Date: _____
( ) Permit denied	Application Fee: <b>\$50.00</b> Date: _____
( ) Application appealed No. _____	If denied, cause of denial: _____
Variance or Special Permit No. _____	_____

1. Name of property owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Complete mailing address: \_\_\_\_\_
2. Applicant ( Owner  Contractor): \_\_\_\_\_ Phone: \_\_\_\_\_  
Complete mailing address: \_\_\_\_\_
3. General contractor's name/Agent/Responsible party: \_\_\_\_\_  
Complete mailing address: \_\_\_\_\_ Phone: \_\_\_\_\_
4. Property address (9-1-1 approved) of proposed construction: \_\_\_\_\_
5. Legal description: Parcel # or Tax ID #: \_\_\_\_\_  
Lot # and subdivision name including addition: \_\_\_\_\_
6. Proposed construction or use (please check all that apply):  
 Structural       Addition       Remodel  
 Electrical – Contractor's name and phone: \_\_\_\_\_  
 Plumbing – Contractor's name, phone, and IL License #: \_\_\_\_\_  
 Roofer – Contractor's name, phone, and IL License #: \_\_\_\_\_  
 New residence – Model name or number: \_\_\_\_\_ If multi-family, # of units: \_\_\_\_\_  
 Have the building plans been previously approved by the Village?    yes    no   If yes, any alterations?    yes    no  
 Project description: \_\_\_\_\_  
 Cost of improvement: \$ \_\_\_\_\_      Zone district: \_\_\_\_\_      Flood zone: \_\_\_\_\_  
 Type of structure:    Ranch    2-story    Split-foyer    Basement    Crawl space    Slab  
 Sq. ft. area of living space: 1<sup>st</sup> floor: \_\_\_\_\_      2<sup>nd</sup> floor: \_\_\_\_\_      Total of both: \_\_\_\_\_  
 Basement area sq. ft.: Finished: \_\_\_\_\_      Unfinished: \_\_\_\_\_      Total basement: \_\_\_\_\_  
 Garage area: \_\_\_\_\_ sq. ft.    Deck area: \_\_\_\_\_ sq. ft.    Covered porch area: \_\_\_\_\_ sq. ft.  
 Accessory structures area and descriptions: \_\_\_\_\_ sq. ft. \_\_\_\_\_  
 Total lot area: \_\_\_\_\_ sq. ft.    Total lot covered by all buildings after construction: \_\_\_\_\_ sq. ft.  
 Percent of lot coverage (total lot area covered by all buildings divided by total lot area): \_\_\_\_\_

**OVER**

7. A site plan accompanying your application is required. All site plans for new subdivisions must be an enlarged (8 1/2 in. by 11 in.) copy from the recorded plat showing all easements or in established areas provide the site plan drawing on a separate page if the space below is insufficient (you may use graph paper).

Drawn to approximate scale, please include the following:

- a) Dimensions of the zoning lot;
- b) Dimensions and use of all buildings (show overall dimensions of house including garage if applicable);
- c) Distance of each building from all zoning lot lines;
- d) Distance between principal buildings and accessory structures;
- e) Distance of principal building from principal buildings on adjacent lot(s);
- f) Location of driveways and off-street parking spaces (show distance from lot lines and overall dimensions);
- g) Location of all easements (drainage and utility);
- h) Any additional information as may be reasonably required by the Chief Building & Zoning Official and applicable requirements of Section 2.04(e).

**PLEASE NOTE: Sidewalk cross slope 1/4" per foot maximum. Adjust driveway slopes and building elevations accordingly.**

8. Application is hereby made for a Residential Building Permit, as required under the Zoning Ordinance of the Village of New Baden, Illinois, for the erection, moving or alteration, and use of buildings and premises. In making this application the applicant represents all of the above statements and any attached maps and drawings to be a true description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit applied for, if granted, is issued on the representations made herein and that any permit issued may be revoked without notice on any breach of representation or conditions. It is understood that any permit issued on this application will not grant right of privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Zoning Ordinances, or by other ordinances, codes or regulations of New Baden, Illinois.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(This space is for additional information you wish to provide on this project.)

**TEMPORARY CERTIFICATE OF ZONING COMPLIANCE**

The plans and specifications submitted with this Application are in conformity with the zone district requirements applicable to the subject property. Changes in plans or specifications shall not be made without written approval of the appropriate Village officials. Failure to comply with the above shall constitute a violation of the provisions of the Village of New Baden Zoning Ordinance.

Dated: \_\_\_\_\_, 20\_\_\_\_\_  
 \_\_\_\_\_  
 Chief Building & Zoning Official, Village of New Baden, Illinois

For office use only:      Flood Plain                      Overlay Restrictions                      Historic Landmark